

**AGENDA  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING FOR THE OUTGOING COUNCIL  
CITY HALL  
JANUARY 3, 2017 6:30 pm**

*City Council Meetings are open to the public. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.*

*Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.*

**1. AGENDA**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. PRE-MEETING ITEMS**

**4.A. PROCLAMATIONS & PRESENTATIONS**

**4.B. PUBLIC HEARING**

**4.C. ANNOUNCEMENTS**

**5. Disclosures by City Council Members**

**6. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**7. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

**8. CONSENT AGENDA**

**8.A. MINUTES: City Council Meetings**

**Action:**

that Council approve the Minutes of the City Council the Regular Meeting of December

20, 2016, and have them placed on file for public inspection.  
[Johnson, CC]

Documents:

[Minutes 12.20.16 min.doc](#)

**8.B. CEMETERY DEEDS: For December 16-31, 2016**

**Action:**

that the Cemetery Deeds for December 16-31, 2016 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk. [Feezer, P&R]

**8.C. VOUCHERS: December 2016**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, Pioneer Canal-Lake Hattie Irrigation District lease, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of January. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

[Brown, City Treasurer]

**9. REGULAR AGENDA**

**10. Recognition of Outgoing Council Members**

**11. Adjournment**

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
DECEMBER 20, 2016

**1. AGENDA**

Regular Meeting of the City Council was called to order by Mayor Paulekas at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Paulekas led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Hanson, Shumway, Shuster, Vitale, Weaver, Pearce, and Paulekas.  
Absent: Henry and Summerville.

Staff present: Janine Jordan, City Manager, by phone; Angie Johnson, City Clerk; Bob Southard, City Attorney; Malea Brown, Administrative Services Director; and Todd Feezer, Parks & Recreation Director.

**4. PRE-MEETING ITEMS**

**4.A. PROCLAMATIONS & PRESENTATIONS**

**4.B. PUBLIC HEARING**

**4.C. ANNOUNCEMENTS**

**5. Consideration of Changes in Agenda and Setting the Agenda**

B. MOTION BY PEARCE, seconded by Shumway, that the Agenda be set as submitted.

**6. Disclosures by City Council Members**

**7. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY PEARCE, seconded by Weaver, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Shumway, Shuster, Vitale, Pearce, and Paulekas. Aye except Nay on 8F & 8G: Hanson and Weaver Nay: None. Absent: Henry and Summerville. MOTION CARRIED.

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**8. CONSENT AGENDA**

**8.A. MINUTES: City Council Meetings.**

**Action:**

that Council approve the Minutes of the City Council the Regular Meeting of December 6, 2016, and have them placed on file for public inspection.

**8.B. CEMETERY DEEDS: For December 1-15 , 2016.**

**Action:**

that the Cemetery Deeds for December 1-15, 2016 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**8.C. MINUTES: of the November 9, 2016 Parks, Tree & Recreation Advisory Board.**

**Action:**

that Council accept the minutes of the Parks, Tree & Recreation Advisory Board from October 12, 2016, and place them on file for public inspection: 1) to approve the minutes from the October 12, 2016 regular meeting of the Parks, Tree and Recreation Advisory Board. (approved) 2) to approve Resolution 2016-75 accepting the donation of real property from Gemstone Holdings, LLC in the Coughlin-Pole Mountain, 3rd Addition, 9th Filling to be uses as a park. (forwarded to council for approval) 3) heard Laramie Bike Net presentation. (established a bike committee with Nick Carlson, Dave Hammond) 4) to approve Resolution 2016-74 supporting the submission of an application to the Wyoming Department of State Parks & Cultural Resources for a 2017 Recreation Trails Program Grant in an amount not to exceed \$50,000 to support the development of the Jacoby Ridge Rural Trail. (forwarded to council for approval) 5) to approve Resolution 2016-80 updating the 2016 Parks & Recreation Master Fee Schedule as presented (forwarded to council for approval). Hear presentation from Director Feezer on CCWLSR (no action).

**8.D. MINUTES: Monolith Ranch Advisory Committee meetings of October 13, 2016 and November 17, 2016.**

**Action:**

that Council accept the Minutes of the Monolith Ranch Advisory Committee from October 13, 2016 and November 17, 2016, and have them placed on file for public inspection.

**8.E. LICENSE: Vehicle for Hire Renewal - Laramie Taxi.**

**Action:**

to approve a Vehicle For Hire License to Triplets, LLC, (Owner: Anes Joseph), 1856 Harrison St #B1, Laramie, Wyoming, for the period of January 1, 2017 to December 31, 2017.

**8.F. LICENSE: Vehicle for Hire Renewal - Snowy Range Taxi.**

**Action:**

to approve a Vehicle For Hire License to Snowy Range Taxi, LLC, (Owner: Matthew D. Peck, Chantelle D. Brawley), 709 S. 12th Street, Laramie, Wyoming, for the period of January 1, 2017 to December 31, 2017.

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**8.G. LICENSE: Vehicle for Hire Renewal - Fareride.**

**Action:**

approve a Vehicle For Hire License to Fareride, (Owner: Gary Hopkins/Mike Hopkins) 2275 Snowy Range Rd, Laramie, Wyoming, for the period of January 1, 2017 to December 31, 2017.

**8.H. AGREEMENT: Amended Promissory Note for the South Laramie Sewer Line Project.**

**Action:**

that Council approve an Amended Promissory Note for the South Laramie Sanitary Sewer Project and authorize the Mayor and Clerk to sign.

**8.I. AGREEMENT: Subdivision Completion Agreement for ACSD #1 related to the Boulder Addition, Final Plat.**

**Action:**

Move to approve the Subdivision Agreement for Boulder Addition, allowing Albany County School District an opportunity for reimbursement related to construction costs associated with the construction of Boulder Drive.

**8.J. AGREEMENT: Amendment I to the Business Ready Community grant agreement between the Wyoming Business Council and the City of Laramie for the Retail Leakage Analysis and Action Plan project.**

**Action:**

that approve Amendment I to the Business Ready Community grant agreement between the Wyoming Business Council and the City of Laramie for the Retail Leakage Analysis and Action Plan project and authorize the Mayor and Clerk to sign with a retroactive date of November 20, 2016 to precede the November 30, 2016 expiration date of the original grant agreement.

**8.K. MOU: Memorandum of Understanding between the City of Laramie and The Albany County Commissioners providing funding for surveillance activities for the 2016 Emergency Insect Management Grant in the amount of \$5,000.00.**

**Action:**

that Council approve The Memorandum of Understanding between the City of Laramie and The Albany County Commissioners providing funding for surveillance activities for the 2016 Emergency Insect Management Grant in the amount of \$5,000.00 and authorize the Mayor and Clerk to sign.

**8.L. FYI: Acknowledging Receipt of the West Laramie/Snowy Range Road Bicycle/Pedestrian Feasibly Study.**

**Action:**

that Council Acknowledge receipt of the West Laramie/Snowy Range Road Bicycle/Pedestrian Feasibly Study.

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**8.M. SCHEDULE MEETING(S).**

**Action:**

that the Council schedule the following meeting(s):

1. **WORK SESSION: January 10, 2017, 6:00 pm** - Boards and Commissions Overview
2. **WORK SESSION: January 10, 2017, 6:00 pm** - Curb and Gutter Concrete Condition
3. **PUBLIC HEARING: January 17, 2017, 6:30 pm** - Original Ordinance No. 1959: Amending Chapter 15.14 to alter landscaping requirements for AV (Aviation) District.
4. **PUBLIC HEARING: January 17, 2017, 6:30 pm** - Original Ordinance No. 1960: Rezoning portion of Laramie Regional Airport from AE (Airport Enterprise) to AV (Aviation).
5. **WORK SESSION: January 24, 2017, 6:00 pm** - Public Works Project Updates

**9. REGULAR AGENDA**

**10. Resolution 2016-82, authorizing the filing of an application with the United States Environmental Protection Agency (EPA) for a Communitywide Brownfield Assessment Grant to support revitalization efforts in the West Side.**

MOTION BY WEAVER, seconded by Shuster, to approve the filing of an application with the United States Environmental Protection Agency (EPA) for a Communitywide Brownfield Assessment Grant to support revitalization efforts in the West Side and authorize the Mayor and Clerk to sign.

MOTION BY WEAVER, seconded by Vitale, to amend resolution to insert within resolution, "Whereas if awarded, the City will ensure that citizens living in the West Side serve on the consultant selection committee and any other committee relevant to the formation of this plan."

Roll call on Amendment showed Aye: Hanson, Shumway, Shuster, Vitale, Weaver, Pearce, and Paulekas. Nay: None. Absent: Henry and Summerville. MOTION CARRIED.

Roll call on Original Motion showed Aye: Hanson, Shumway, Shuster, Vitale, Weaver, Pearce, and Paulekas. Nay: None. Absent: Henry and Summerville. MOTION CARRIED.

**11. Consideration of the Grant Agreement between the Department of State Parks & Cultural Resources and the City of Laramie, Wyoming, Parks & Recreation Department for the award of a Land & Water Conservation Fund Grant for Scout Park, Phase III Development.**

MOTION BY WEAVER, seconded by Shuster, that Council approve the Grant Agreement between the Department of State Parks & Cultural Resources and the City of Laramie, Wyoming, Parks & Recreation Department for the award of a Land & Water Conservation Fund Grant for Scout Park, Phase III Development in the amount of \$125,000.00 and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Hanson, Shumway, Shuster, Weaver, Pearce, and Paulekas. Nay: Vitale. Absent: Henry and Summerville. MOTION CARRIED.

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**12. Original Ordinance No. 1959, rezoning an area approximately 26.5 acres in size from AE (Airport Enterprise) district to AV (Aviation) District, generally located at the Laramie Regional Airport.** Introduction and First Reading

MOTION BY SHUSTER, seconded by Pearce, to approve Original Ordinance No. 1959 on first reading; rezoning an area approximately 26.5 acres in size from AE (Airport Enterprise) District to AV (Aviation) District generally located at the Laramie Regional Airport; based on findings of fact and conclusions of law; and set a public hearing and second reading for January 17, 2017.

Roll call showed Aye: Hanson, Shumway, Shuster, Vitale, Weaver, Pearce, and Paulekas. Nay: None. Absent: Henry and Summerville. MOTION CARRIED.

**13. Original Ordinance No. 1960, amending Title 15 of Laramie Municipal Code for the purpose of amending Chapter 15.14 to alter the landscaping requirements for properties zoned AV (Aviation).** Introduction and First Reading

MOTION BY SHUSTER, seconded by Shumway, to approve Original Ordinance No. 1960 on first reading as recommended by the Planning Commission, that would amend Table 15.14.050-2 - Landscaping Requirements, and create exemptions for the AV (Aviation) zoning district within LMC 15.08.050.A.5.h of the Unified Development Code, based on finding of fact and conclusions of law; and set a public hearing and second reading for January 17, 2017.

Roll call showed Aye: Hanson, Shumway, Shuster, Vitale, Weaver, Pearce, and Paulekas. Nay: None. Absent: Henry and Summerville. MOTION CARRIED.

**14. Consideration of Purchase and Sale Agreement Between Real Resolutions, LLC, a Wyoming limited liability company, by and through its Manager, Michael K. Schutte, and the City of Laramie, Wyoming.**

MOTION BY VITALE, seconded by Shumway, to Approve Purchase and Sale Agreement Between Real Resolutions, LLC by and through its Manager, Michael K. Schutte, and the City of Laramie, Wyoming, and Authorize the Mayor and Clerk to sign.

Roll call showed Aye: Hanson, Shumway, Shuster, Vitale, Weaver, Pearce, and Paulekas. Nay: None. Absent: Henry and Summerville. MOTION CARRIED.

**15. Consideration of Purchase Option Agreement between the City of Laramie and Cornerstone Associates, LLC.**

MOTION BY HANSON, seconded by Shuster, to Approve Purchase Option Agreement between the City of Laramie and Cornerstone Associates, LLC for 3-4 acres parcel of land located on the westerly portion of Lot 4 on Boulder Drive and South of the Laramie Recreation Center, and Authorize the Mayor and Clerk to sign.

Roll call showed Aye: Hanson, Shumway, Shuster, Weaver, and Pearce. Nay: Vitale and Paulekas. Absent: Henry and Summerville. MOTION CARRIED.

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Council recessed at 8:30 pm.

Council reconvened at 8:41 pm.

Councilor Vitale left the meeting.

**16. Original Ordinance No. 1957, amending Chapters 13.40 and 13.44 of the Laramie Municipal Code to regulate water rates in the City of Laramie.**

Third and Final Reading (Introduced by Shumway)

MOTION BY SHUMWAY, seconded by Hanson, to approve Third Reading of Original Ordinance No. 1957 amending Chapters 13.40 and 13.44 of the Laramie Municipal Code to regulate water rates in the City of Laramie and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Hanson, Shumway, Weaver, Pearce, and Paulekas. Nay: Shuster. Absent: Henry, Summerville, and Vitale. MOTION CARRIED.

**17. Original Ordinance No. 1958, amending Chapter 13.48 of the Laramie Municipal Code to regulate wastewater rates in the City of Laramie.**

Third and Final Reading (Introduced by Hanson)

MOTION BY HANSON, seconded by Pearce, to approve Third Reading of Original Ordinance No. 1958 amending Chapter 13.48 of the Laramie Municipal Code to regulate wastewater rates in the City of Laramie and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Hanson, Shumway, Shuster, Weaver, Pearce, and Paulekas. Nay: None. Absent: Henry, Summerville, and Vitale. MOTION CARRIED.

**18. Consideration of future Council work session topics**

None.

**19. Public Comments on Non-Agenda Items by sign-in requests**

None.

**20. Adjournment**

MOTION BY HANSON, seconded by Pearce, that Council adjourn.

MOTION CARRIED by voice vote.

Council adjourned at 9:02 pm.

Respectfully submitted,

Angie Johnson, City Clerk