

**CIVIL SERVICE COMMISSION MEETINGS
COUNCIL CHAMBERS, CITY HALL, 406 IVINSON ST
OCTOBER 12, 2016
3:00 PM**

1. Fire Civil Service Commission Meeting

Please see the attached agenda.

Documents:

[Agenda-Fire 10-12-16.Pdf](#)
[SPMtg-10-12-2016.Pdf](#)
[CSCfSM 10-12-16.Pdf](#)

2. Police Civil Service Commission Meeting

Please see the attached agenda.

Documents:

[Agenda-Police 10-10-16.Pdf](#)
[PSPMtg-10-12-2016.Pdf](#)
[CSCPSM 10-12-16.Pdf](#)

AGENDA

**CITY OF LARAMIE, WYOMING
FIRE CIVIL SERVICE COMMISSION REGULAR MEETING
CITY HALL
October 12, 2016
3:00 p.m.**

1. Call to Order.
2. Roll Call.
3. Disclosures of City Fire Civil Service Commission Members.
4. Consideration of Changes in Agenda and Setting the Agenda.
 - A. MOTION BY _____, seconded by _____, that the following changes to the Agenda be approved:
 - B. MOTION BY _____, seconded by _____, that the Agenda be set as submitted or changed.
5. Announcements.
6. Updates by Staff.

AGENDA

7. Introduction of new City of Laramie Attorney.
8. Set board training date.
9. Discuss proposed language for military request: Chapter VIII; Section 4. "The Commission shall have the power, upon petition of any active military personnel deployed in service under orders, to carry their certified eligibility scores from the previous Examination of Applicants - Firefighter Entry Level Test, for one (1) time only. This carried score shall be placed within the new eligibility list to establish the new ranking order. Military orders shall be submitted to the Commission prior to the testing application deadline."
10. Training Chief Kevin Lam - discussion of upcoming promotional tests.
11. Public Comments.
12. Adjournment of Fire Civil Service Commission.

NOTICE OF SPECIAL MEETING
CITY OF LARAMIE, WY
FIRE CIVIL SERVICE COMMISSION

NOTICE IS HEREBY GIVEN that a Special Meeting of the City of Laramie, Wyoming Fire Civil Service Commission will be held Wednesday, October 12, 2016, 3:00 p.m., in Council Chambers, 406 Iverson Street, Laramie, Wyoming for the following purposes:

1. Introduction of new City of Laramie Attorney
2. Set board training date
3. Discuss proposed language for military request
4. Training Chief Kevin Lam - discussion of upcoming promotional tests
5. Adjournment

City of Laramie, WY Fire Civil Service Commission

Attest:/s/Angie Johnson, Ex-Officio Clerk

Publish: October 12, 2016.

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**MINUTES
CITY OF LARAMIE, WYOMING
FIRE CIVIL SERVICE COMMISSION REGULAR MEETING
OCTOBER 12, 2016**

1. Call to Order.

Regular Meeting of the Fire Civil Service Commission was called to order by Chairman Williams at 3:00 p.m.

2. Notice of Special Meeting

The Ex-Officio read the Notice:

NOTICE IS HEREBY GIVEN that a Special Meeting of the City of Laramie, Wyoming Fire Civil Service Commission will be held Wednesday, October 12, 2016, 3:00 p.m., in Council Chambers, 406 Ivinson Street, Laramie, Wyoming for the following purposes:

1. Introduction of new City of Laramie Attorney
2. Set Board training date
3. Discuss proposed language for military request
4. Training Chief Kevin Lam- discussion of upcoming promotional tests
5. Adjournment

3. Roll Call.

Roll call showed present: Kenison, Williams, and Helm. Absent: None.

4. Disclosures by Fire Civil Service Board Members

None.

5. Consideration of Changes in Agenda and Setting the Agenda.

MOTION BY KENISON, seconded by HELM, that the Agenda be set as submitted.

MOTION CARRIED by voice vote.

6. Announcements.

None.

7. Updates by staff.

None.

AGENDA

8. Introduction of new City of Laramie Attorney.

Bob Southard was introduced as the new City of Laramie Attorney.

9. Set board training date.

**MINUTES
CITY OF LARAMIE, WYOMING
FIRE CIVIL SERVICE COMMISSION REGULAR MEETING
OCTOBER 12, 2016**

Dates will be proposed by staff to Civil Service Commission.

10. Discussion proposed language for military request: Chapter VIII; Section 4.

“The Commission shall have the power, upon the petition of any active military personnel deployed in service under orders, to carry their certified eligibility scores from the previous Examination of Applicants- Firefighter Entry Level Test, for one (1) time only. This carried score shall be placed within the new eligibility list to establish the new ranking order. Military orders shall be submitted to the Commission prior to the testing application deadline.”

MOTION BY KENISON, seconded by Helm, that the Commission publish the proposed language change for public comment.

MOTION CARRIED by voice vote.

11. Training Chief Kevin Lam- discussion of upcoming promotional tests.

12. Adjournment of Fire Civil Service Commission.

MOTION BY WILLIAMS, seconded by Kenison, that the Commission adjourn.

MOTION CARRIED by voice vote.

Fire Civil Service Commission adjourned at 3:20 p.m.

Respectfully submitted,

Angie Johnson
Ex-Officio Clerk
Fire Civil Service Commission

AGENDA
CITY OF LARAMIE, WYOMING
POLICE CIVIL SERVICE COMMISSION REGULAR MEETING
CITY HALL
October 12, 2016
3:00 p.m.

1. Call to Order.
2. Roll Call.
3. Disclosures by Police Civil Service Board Members
4. Consideration of Changes in Agenda and Setting the Agenda.
 - a. MOTION BY _____, seconded by _____, that the following changes to the Agenda be approved:
 - b. MOTION BY _____, seconded by _____, that the Agenda be set as submitted or changed.
5. Announcements.
6. Updates by staff.

AGENDA

7. Consideration to certify a list for the position of Sworn Officer.
8. Consideration to certify a list for the position of Law Enforcement / Fire Dispatcher.
9. Public comments.
10. Adjournment of Police Civil Service Commission.

NOTICE OF SPECIAL MEETING
CITY OF LARAMIE, WY
POLICE CIVIL SERVICE COMMISSION

NOTICE IS HEREBY GIVEN that a Special Meeting of the City of Laramie, Wyoming Police Civil Service Commission will be held Wednesday October 12, 2016, 3:00 pm, in Council Chambers, 406 Iverson Street, Laramie, Wyoming for the following purposes:

1. Consideration to certify a list for the position of Sworn Officer
2. Consideration to certify a list for the position of Law Enforcement/Fire Dispatcher
3. Adjournment

City of Laramie, WY Police Civil Service Commission

Attest: /s/ Angie Johnson, Ex-Officio Clerk

Publish: October 12, 2016.

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**MINUTES
CITY OF LARAMIE, WYOMING
POLICE CIVIL SERVICE COMMISSION REGULAR MEETING
CITY HALL
OCTOBER 12, 2016**

1. Call to Order.

Regular Meeting of the Police Civil Service Commission was called to order by Chairman Williams at 3:20 p.m.

2. Notice of Special Meeting.

The Ex-Officio read the Notice

NOTICE IS HEREBY GIVEN that a Special Meeting of the City of Laramie, Wyoming Police Civil Service Commission will be held Wednesday October 12, 2016, 3:00 pm, in Council Chambers, 406 Ivinson Street, Laramie, Wyoming for the following purposes:

1. Consideration to certify a list for the position of Sworn Officer
2. Consideration to certify a list for the position of Law Enforcement/Fire Dispatcher
3. Adjournment

3. Roll Call.

Roll call showed present: Kenison, Helm, and Williams. Absent: None.

4. Disclosures by Police Civil Service Board Members

None.

5. Consideration of Changes in Agenda and Setting the Agenda.

MOTION BY KENISON, seconded by Helm, that the Agenda be set as submitted.

MOTION CARRIED by voice vote.

6. Announcements.

None.

7. Updates by staff.

None.

AGENDA

8. Consideration to certify a list for the position of Sworn Officer.

MOTION BY HELM, seconded by Kenison, that the Commission certify the list for the position of Sworn Officer.

MOTION CARRIED by voice vote.

**MINUTES
CITY OF LARAMIE, WYOMING
POLICE CIVIL SERVICE COMMISSION REGULAR MEETING
CITY HALL
OCTOBER 12, 2016**

9. Consideration to certify a list for the position of Law Enforcement/ Fire Dispatcher.

MOTION BY KENISON, seconded by Helm, that the Commission certify the list for the position of Law Enforcement/ Fire Dispatcher.

MOTION CARRIED by voice vote.

10. Public comments.

None.

11. Adjournment of Police Civil Service Commission.

MOTION BY WILLIAMS, seconded by Kenison, that the Commission adjourn.

MOTION CARRIED by voice vote.

Police Civil Service Commission adjourned at 3:24 p.m.

Respectfully submitted,

Angie Johnson
Ex-Officio Clerk
Police Civil Service Commission