

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
NOVEMBER 1, 2016

**1. AGENDA**

Regular Meeting of the City Council was called to order by Mayor Paulekas at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Paulekas led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Hanson, Henry, Shumway, Shuster, Summerville, Vitale, Weaver, Pearce, and Paulekas.  
Absent: None.

Staff present: Janine Jordan, City Manager; David Derragon, Assistant City Manager; Angie Johnson, City Clerk; Bob Southard, City Attorney; Todd Feezer, Parks & Recreation Director; and Dale Stalder, Police Chief.

**4. PRE-MEETING ITEMS**

**4.A. PROCLAMATIONS & PRESENTATIONS**

**4.A.i. PROCLAMATION: DECA Month**

**4.B. PUBLIC HEARING**

**4.B.i. PUBLIC HEARING: New Restaurant Liquor License, DNP Investments, LLC.**

**4.C. ANNOUNCEMENTS**

**5. Disclosures by City Council Members**

**6. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY PEARCE, seconded by Shumway, that the following changes to the Agenda be approved: Move 8G to 11A.

B. MOTION BY PEARCE, seconded by Summerville, that the Agenda be set as changed.

**7. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY PEARCE, seconded by Summerville, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Hanson, Henry, Shumway, Shuster, Summerville, Vitale, Weaver, Pearce, and Paulekas. Nay: None. Absent: None. Motion Carried.

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
NOVEMBER 1, 2016

**8. CONSENT AGENDA**

**8.A. MINUTES: City Council Meetings**

**Action:**

that Council approve the Minutes of the City Council Regular Meeting of October 18, 2016 and have them placed on file for public inspection.

**8.B. CEMETERY DEEDS: For October 16-31, 2016**

**Action:**

that the Cemetery Deeds for October 16-31, 2016 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**8.C. VOUCHERS: October 2016**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, Pioneer Canal-Lake Hattie Irrigation District lease, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of November. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**8.D. MINUTES: of the October 12, 2016 Parks, Tree & Recreation Advisory Board.**

**Action:**

that Council accept the minutes of the Parks, Tree & Recreation Advisory Board from October 12, 2016, and place them on file for public inspection:

- 1) to approve the minutes from the September 14, 2016 regular meeting of the Parks, Tree and Recreation Advisory Board. (Approved)
- 2) to approve of proposed membership promotions and authorize staff to utilize them to encourage memberships and patron participation through October 2017. (Approved)
- 3) to approve the Memorandum of Understanding between City of Laramie and the Laramie Fire Youth Basketball Program for use of the Recreation Center gymnasiums for the 2016 basketball seasons. (Approved)
- 4) Presentation on S.A.C.C. Program by Cindy Stoffers, SACC Coordinator (No Action).

**8.E. LICENSE: Renewal of Pawn Shop License for Westbrook's Pawn Shop, LLC**

**Action:**

to approve the renewal of a Pawnbroker License to Westbrook's Pawn Shop, LLC, 809 S. 3rd Street, Laramie, Wyoming, for the following renewal period of 9/11/2016 thru 09/10/2017.

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
NOVEMBER 1, 2016

**8.F. ORDINANCE: Original Ordinance No. 1956, rezoning approximately 18,000 sq. ft. of land located at 2159 Snowy Range Road, generally located on the northwest corner of Colorado Avenue and Snowy Range Road in Laramie, from B2 (Business) District to B2 (Business) District with ROB (Residential Overlay for Business) District.**

Third and Final Reading.

**Action:**

to approve Original Ordinance No. 1956 on third and final reading, rezoning approximately 18,000 sq. ft. of land located at 2159 Snowy Range Road, generally located on the northwest corner of Colorado Avenue and Snowy Range Road in Laramie, from B2 (Business) District to B2 (Business) District with ROB (Residential Overlay for Business) District, based on findings of fact and conclusions of law; and authorize the Mayor and Clerk to sign the Ordinance.

**8.G. Moved to Item 11.A.**

**8.H. AGREEMENT: Amendment I to the loan agreement with the Wyoming Business Council - UL Project.**

**Action:**

Move to approve Amendment I of the loan agreement with the Wyoming Business Council for the UL project and authorize the Mayor and Clerk to sign.

**8.I. SCHEDULE MEETING(S)**

**Action:**

that the Council schedule the following meeting(s):

**1. November 28, 2016, 6:00 pm, Work Session:** Legislative Meeting at Holiday Inn

**9. REGULAR AGENDA**

**10. Professional Services Agreement for the Water Line Replacement - Grand Ave Project 13th to 15<sup>th</sup>**

MOTION BY SHUMWAY, seconded by Pearce, to approve a Professional Services Agreement with Trihydro Corporation of Laramie, WY to complete the design of the Grand Avenue Water Line Replacement Project Design in the total amount not to exceed \$86,320.00 with a contingency of \$8,632.00 for a total contract amount not to exceed \$94,952.00 and authorize the Mayor and City Clerk to sign.

Roll call showed Aye: Hanson, Henry, Shumway, Shuster, Summerville, Vitale, Weaver, Pearce, and Paulekas. Nay: None. Absent: None. Motion Carried.

**11. Bid Concurrence for the UPRR Overpass Project**

MOTION BY VITALE, seconded by Weaver, to provide written concurrence to WYDOT to award the bid for the UPRR Overpass Project as provided in the Cooperative Agreements between WYDOT and the City of Laramie and to amend the Wastewater Fund budget.

Roll call showed Aye: Hanson, Henry, Shumway, Shuster, Summerville, Vitale, Weaver, Pearce, and Paulekas. Nay: None. Absent: None. Motion Carried.

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
NOVEMBER 1, 2016

**8G-11.A. CONTRACT: Amendment, Tungsten Heavy Powder and Parts Office and Manufacturing Building**

MOTION BY VITALE, seconded by Shuster, to approve an amendment to the base contract between Sampson Construction Co. Inc., and the City of Laramie in the amount of \$226,162 to expand the project scope of construction services, authorize an amendment to the fiscal year 2017-2018 biennium budget, and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Hanson, Henry, Shumway, Shuster, Summerville, Vitale, Weaver, Pearce, and Paulekas. Nay: None. Absent: None. Motion Carried.

**12. New Restaurant liquor license, DNP Investments, LLC.**

MOTION BY HENRY, seconded by Pearce, to approve the Application for Restaurant Liquor License No. R-60, to DNP Investments, LLC dba Dickey's Barbecue Pit, 2410 Grand Avenue, Laramie, Wyoming for the licensing term November 1, 2016 thru May 07, 2017, and authorize the mayor and clerk to sign.

Roll call showed Aye: Hanson, Henry, Shumway, Shuster, Summerville, Vitale, Weaver, Pearce, and Paulekas. Nay: None. Absent: None. Motion Carried.

**13. Memorandum of Understanding between the City of Laramie Police Department and Laramie County for a hosted consumer premise equipment system.**

MOTION BY SUMMERVILLE, seconded by Pearce, that Council enter into a Memorandum of Understanding with Laramie County for the joint operation of a Next Generation 911 hosted Consumer Premise Equipment system and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Hanson, Henry, Shumway, Shuster, Summerville, Vitale, Weaver, Pearce, and Paulekas. Nay: None. Absent: None. Motion Carried.

**14. Acknowledging City Council's role in and receipt of the Administrative Policy and Procedure for Naming City of Laramie, Parks & Recreation Department Parks & Facilities.**

MOTION BY WEAVER, seconded by Henry, that City Council acknowledge their role in and receipt of the Administrative Policy and Procedure for Naming City of Laramie, Parks & Recreation Department Parks & Facilities.

Roll call showed Aye: Hanson, Henry, Shumway, Shuster, Summerville, Vitale, Weaver, Pearce, and Paulekas. Nay: None. Absent: None. Motion Carried.

Council recessed at 7:54 p.m.

Council reconvened at 8:07 p.m.

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
NOVEMBER 1, 2016

**15. Coughlin Pole Mountain 3rd Addition, 9th Filing, Final Plat**

MOTION BY SHUSTER, seconded by Summerville, to approve the Coughlin Pole Mountain 3rd Addition, 9th Filing, Final Plat, based on findings of fact and conclusions of law; acknowledge receipt of the financial security and the Subdivision Security and Improvement Deferral Acknowledgment form; and authorize the Mayor and Clerk to sign the plat.

Roll call showed Aye: Hanson, Henry, Shumway, Shuster, Summerville, Vitale, Weaver, Pearce, and Paulekas. Nay: None. Absent: None. Motion Carried.

**16. Resolution 2016 - 73, adopting a new Planning, Zoning and Engineering Fee Schedule to include modifications to fees as reflected in Attachment A**

MOTION BY SHUSTER, seconded by Summerville, to deny City Council Resolution 2016-73, adopting a new Planning, Zoning and Engineering Fee Schedule to include modification to fees as reflected in Attachment A.

Roll call showed Aye: Hanson, Henry, Shumway, Shuster, Summerville, Vitale, Weaver, Pearce, and Paulekas. Nay: None. Absent: None. Motion Carried.

**17. Resolution 2016-70 to appoint one member to the Albany County Tourism Board**

MOTION BY PEARCE, seconded by Shumway, to approve Resolution 2016-70 to appoint one board member, Mark Pearce, to the Albany County Tourism Joint Powers Board and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Hanson, Henry, Shumway, Shuster, Summerville, Vitale, Weaver, Pearce, and Paulekas. Nay: None. Absent: None. Motion Carried.

**18. Consideration of future Council work session topics**

Boards and Commissions- will be discussed at January 7<sup>th</sup> Council Retreat.  
Summerville- Third Street New Mobility West Group Draft Report to Council.  
Summerville/Weaver- Rental ordinance for health and safety standards.

**19. Public Comments on Non-Agenda Items by sign-in requests**

None.

**20. Adjourn to Executive Session regarding Land Negotiations.**

MOTION BY HANSON, seconded by Summerville, that Council adjourn.

MOTION CARRIED by voice vote.

Council adjourned at 8:46 p.m.

Respectfully submitted,

Angie Johnson, City Clerk