



**CITY OF LARAMIE**  
FIRE DEPARTMENT  
Life Safety and Fire Prevention Division  
P.O. Box C  
Laramie, WY 82073-0830

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## Haunted House Certificate of Occupancy Checklist

- 1. Compliant with Building Code for Temporary Structures. Capable of withstanding wind and snow loads.
- 2. Fire protection systems unobstructed. Exit signs and emergency lights operational and unobstructed. Exits unobstructed, unlocked, swing in proper direction.
- 3. No Smoking policy in place and "No Smoking" signs posted.
- 4. Patrons properly escorted. Emergency contact provisions available.
- 5. Decorative materials are flame retardant or treated with approved materials in an approved manner.
- 6. Electrical wiring compliant with NEC. Extension cords in good repair; properly supported; not run through doors, walls, etc. Power taps used properly.
- 7. Required 2A 10 BC rated fire extinguisher(s) provided. Travel distance checked.
- 8. Required battery powered smoke detectors installed (One for each 900 sq ft. of occupied space) and operational House lights operational and accessible.
- 9. No open flames present. Adequate clearances between heat producing devices and combustible materials.

L.F.D. Inspector: \_\_\_\_\_

Date and Time of Inspection: \_\_\_\_\_