

CITY OF LARAMIE
PARKS & RECREATION DEPARTMENT
P.O. Box C
Laramie, WY 82073

Parks Division: (307) 721-5264
Fax (307) 721-5256
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Fax: (307) 721-5284
Facilities Mgmt Division: (307) 721-3585
TDD (307) 721-5295

PARKS, TREE & RECREATION ADVISORY BOARD AGENDA

November 9, 2016

6:30PM

Recreation Center, 920 Boulder Dr.

Consent Agenda:

1. To approve the minutes from the October 12, 2016 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 2-3)

Motion: by _____, seconded by _____, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. (Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussion of these items unless a Board Member or citizen so requests, in which case the item will be removed from the consent agenda to the regular agenda.)

Regular Agenda:

1. To approve Resolution 2016-_____ accepting the Donation of Real Property from Gemstone Holdings, LLC in the Coughlin-Pole Mountain, 3rd Addition, 9th Filing to be used as a Park. (Feezer, pages 4-7)
2. Laramie Bike Net presentation. (McCoy/Dywan, pages 8-30)
3. To approve Resolution 2016-_____ supporting the submission of an application to the Wyoming Department of State Parks & Cultural Resources for a 2017 Recreational Trails Program Grant in an amount not to exceed \$50,000 to support the development of the Jacoby Ridge Rural Trail. (Feezer, pages 31-33)
4. To approve Resolution 2016-_____ updating the 2016 Parks and Recreation Master Fee Schedule as presented. (Guerin, 34-51)
5. West Laramie/Snowy Range Road Pedestrian/Bicycle Feasibility Study Presentation. (Feezer, pages 52-65)

Staff Reports FYI

1. Monthly Managers Report (pages 66-69) - Facilities Division Staff Report, Parks Division Staff Report, Recreation Division Staff Report, Administration Report

Advisory Board Open Item

1. City Council Items – City Council Passed along their gratitude for the efforts on the landscaping ordinance and the high quality work on the Administrative Naming Policy.

Upcoming Items:

1. Albany County Recreation Board Grants –
 - a. Advertise for Proposals – November 15, Proposals Due - December 30, Special Meeting of Advisory Board – January 18, Resolution to Council – February 7, Submitted to ACSD #1 – February 21
2. Expiring Terms – Foianini, Coates, Esquivel – Open Applications in November, Interviews in December

Other business: Public Comments

Next Regular Meeting Date: Wednesday, December 14, 2016 at 6:30 pm

**CITY OF LARAMIE
PARKS, TREE & RECREATION ADVISORY BOARD
October 12, 2016
Minutes of Meeting**

MEMBERS PRESENT: Amy Williamson, Helen Coates, Chris Dixon, Dylan Esquivel, Nick Carlson, Stephen Ropp

MEMBERS NOT PRESENT: Marius Favret, Larry Foianini, Dave Hammond

COUNCIL LIASON: Paul Weaver

GUESTS: Lindsay Merseal

CITY STAFF PRESENT: Jodi Guerin, Recreation Manager; Scott Stevenson, Facilities Manager; Cindy Stoffers, Recreation Program Coordinator; Inez Wildenborg, Administrative Coordinator

The regular meeting was called to order by Williamson at 6:31 pm.

Consent Agenda:

1. To approve the minutes from the September 14, 2016 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 2-3)

Motion by Coates, seconded by Esquivel, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. Motion carried 6-0.

Regular Agenda:

1. Approval of proposed membership promotions and authorize staff to utilize them to incentivize memberships and patron participation through October 2017. (Guerin, pages 4-6)

Guerin gave a presentation on membership promotions.

Motion by Coates, seconded by Dixon, that the Parks, Tree and Recreation Advisory Board approve the membership promotions and authorize staff to utilize them to incentivize member memberships and patron participation through October 2017. Motion carried 6-0.

2. Approval of the Memorandum of Understanding between City of Laramie and the Laramie Fire Youth Basketball Program for use of the Recreation Center gymnasiums for the 2016 basketball seasons. (Guerin, pages 7-14)

Motion by Carlson, seconded by Coates that the Parks, Tree and Recreation Advisory Board approve the Memorandum of Understanding between the City of Laramie and the Laramie Fire Youth Basketball Program for use of the Recreation Center gymnasiums for the 2016 basketball seasons. Motion carried 6-0.

3. Presentation on S.A.C.C. Program (Stoffers, page 15)

Stoffers gave a presentation on the School Aged Child Care program offered at the Recreation Center. Discussion was made.

Staff Reports FYI:

1. Monthly Managers Report (pages 16-19) –

Guerin presented Recreation Division Staff Report
Stevenson presented Facilities Division Staff Report

Upcoming Items:

No upcoming items.

Other Business:

No other business at this time.

Advisory Board Open Items:

No open items.

*Next Regular Meeting Date: Wednesday, November 9, 2016 at 6:30pm

Public Comments:

Dixon thanked staff for doing their best and always having a can do attitude.

Meeting adjourned at 7:47pm.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Inez Wildenborg". The signature is written in a cursive style with a large, sweeping initial "I".

Inez Wildenborg
Administrative Coordinator
City of Laramie, Parks and Recreation

PARKS, TREE & RECREATION ADVISORY BOARD REGULAR MEETING November 9, 2016



Agenda Item: Administration

Resolution

Title: Resolution 2016-_____ accepting the Donation of Real Property from Gemstone Holdings, LLC in the Coughlin-Pole Mountain, 3rd Addition, 9th Filing to be used as a Park.

Recommended Board MOTION:

I move to approve Resolution 2016-_____ accepting the Donation of Real Property from Gemstone Holdings, LLC in the Coughlin-Pole Mountain, 3rd Addition, 9th Filing to be used as a Park and forward to the Laramie City Council for approval.

Administrative or Policy Goal:

Municipal Code - 2.28.070 - Duties—Generally. The parks/tree and recreation advisory board shall have the following duties: B. the board shall advise the city council with respect to the acquisition, promotion and development of parks and recreation facilities.

Background:

Gemstone Holdings, LLC through Rawstone Development has approached the City with a donation of approximately 1 acre of land in the Coughlin-Pole Mountain, 3rd Addition, 9th Filing for the purpose of creating a playlot/park.

The Parks & Recreation Master plan shows a need for additional playlots/parks in Service Area 2. Initially the master plan showed a playlot near 22nd Street with alley access off Reynolds St. This land is located off the future extension of Nighthawk Dr. with street access. It is the opinion of the Parks & Recreation Director that this donation provides optimal land for future services in this Service Area.

There is a variance in place with this donation providing for infrastructure improvements to be delayed beyond the City's 2 year requirement. There is no current funding to develop this park when it is acquired however, the acceptance of land to be developed is the first step in creating a robust park system.

Legal/Statutory Authority: N/A

Municipal Code - 2.28.070

BUDGET/FISCAL INFORMATION:

EXPENSE

Initially there is zero expense for accepting the land donation. There is an estimated \$150,000 to \$200,000 for the development of the park in the future.

Responsible Staff:

Todd Feezer, Director, Parks & Recreation Department, 721-5260, tfeezer@cityoflaramie.org
Choose an item.

Attachments:

1. CPM 3rd Park Land Donation Resolution, 2. Conceptual Lot Design/Land Use

RESOLUTION NO. 2016-_____

**A RESOLUTION ACCEPTING THE DONATION OF REAL PROPERTY FROM
GEMSTONE HOLDINGS, LLC IN THE COUGHLIN-POLE MOUNTAIN, 3RD
ADDITION, 9TH FILING TO BE USED AS A PARK.**

WHEREAS, Rawstone Development submitted, for Gemstone Holdings, LLC, and City Council approved a Final Plat for the Coughlin-Pole Mountain, 3rd Addition, 9th Filing on November 1, 2016, and;

WHEREAS, Rawstone Development and Gemstone Holdings LLC understand and agree that Parks provide an increased quality of life and equitable recreational opportunities to the community and that parks should be considered no different than other vital infrastructure, and;

WHEREAS, Rawstone Development and Gemstone Holdings LLC have reviewed the City of Laramie, Parks & Recreation Master Plan, Service Area 2 that shows a need for both additional neighborhood parks and playlots, and;

WHEREAS, Gemstone Holdings LLC has proposed the donation of approximately 1 acre (46,571 sq. ft.) of land, 4 lots for the development of a playlot located in the Coughlin-Pole Mountain, 3rd Addition, 9th Filing, and;

WHEREAS, the Parks, Tree & Recreation Advisory Board reviewed the donation proposal on November 9, 2016 and forwarded it to City Council with a recommendation for approval, and;

NOW THEREFORE, THE CITY COUNCIL OF LARAMIE, WYOMING RESOLVES:

That the City of Laramie does hereby accept the donation of all of Lots 15, 16, 17 & 18, Block Nine, Coughlin-Pole Mountain, 3rd Addition, 9th Filing. More particularly described in Exhibit "A" attached hereto and made part thereof.

PASSED AND APPROVED this ____ Day of November, 2016.

David A. Paulekas, Mayor and President
City of Laramie, City Council

Attest:

Angie Johnson, City Clerk

DEED OF DONATION

Gemstone Holdings, LLC, a Wyoming limited liability company, whose address is 1267 North 15th Street, Suite 101, Laramie, WY 82072, (“Donor”), for the purpose of promoting progress in community development for the City of Laramie and for other good and valuable consideration, receipt of which is hereby acknowledged, hereby CONVEYS AND QUIT CLAIMS BY WAY OF DONATION to the **City of Laramie**, a Wyoming municipality (“Donee”), any and all interest Donor holds in the following described lands situated in Albany County, Wyoming:

All Lots 15, 16, 17, 18, Block 9, Coughlin-Pole Mountain Third Addition, Ninth Filing to the City of Laramie, Albany County, Wyoming.

together with all of Donor’s rights and appurtenances thereto, subject to easements, reservations, restrictions, restrictive covenants, and rights-of-way of record.

EXECUTED this ____ day of _____, 2016.

DONOR:

**Gemstone Holdings, LLC,
a Wyoming limited liability company**

By: _____
W. Paul Greaser, Manager

STATE OF WYOMING)
) ss:
COUNTY OF ALBANY)

This instrument was acknowledged before me on the ____ day of _____, 2016 by W. Paul Greaser who signed the instrument on behalf of Gemstone Holdings, LLC, a Wyoming limited liability company and who, upon oath, represented that he was the Manager of Gemstone Holdings, LLC, that the instrument was signed on behalf of Gemstone Holdings, LLC pursuant to his authority to do so, and that he acknowledged his signing of this instrument to be the free act and deed of Gemstone Holdings, LLC.

Witness my hand and official seal.

Notary Public

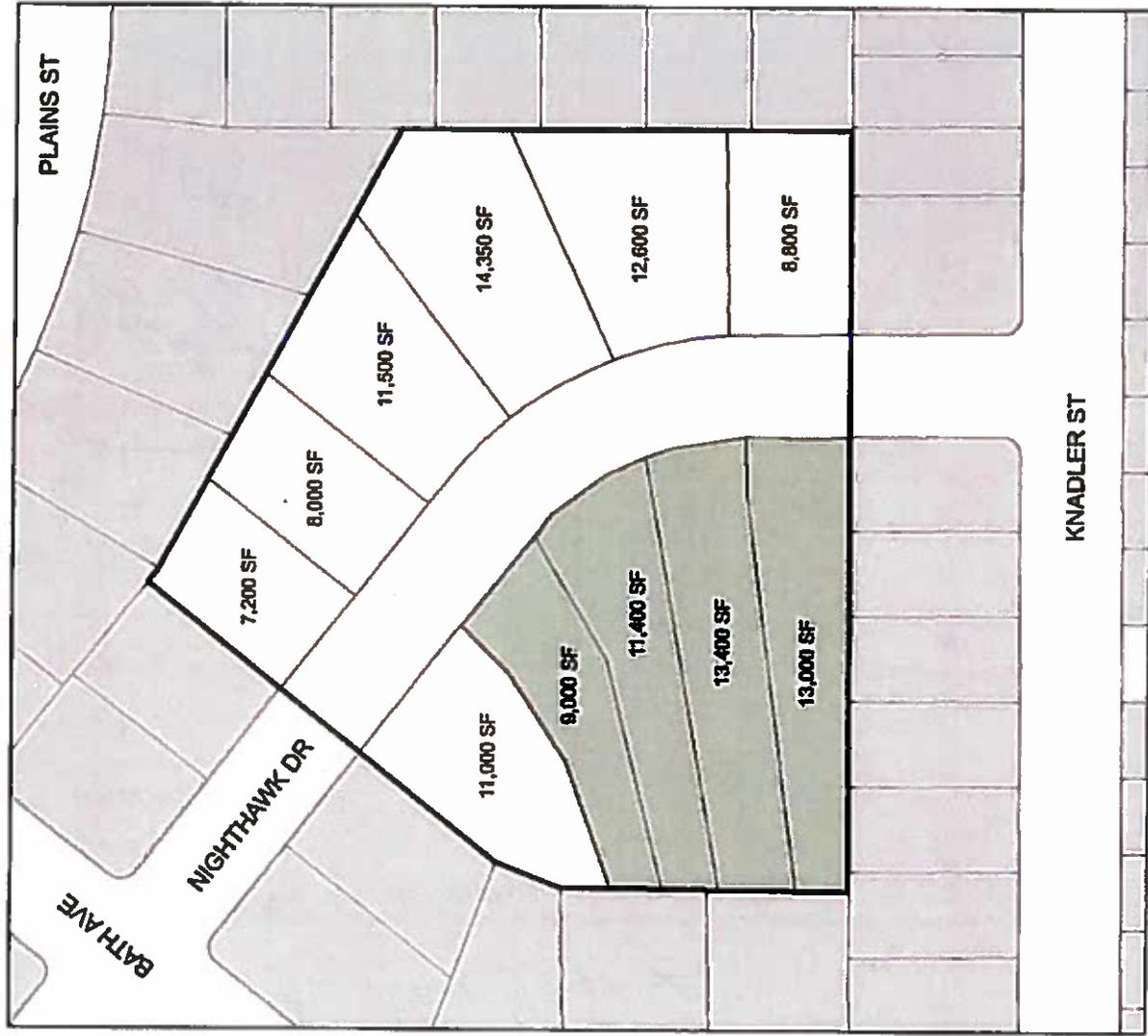
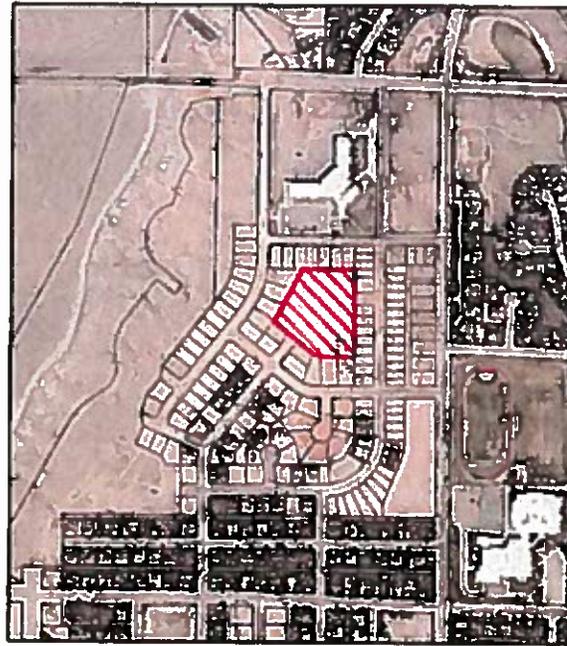
My Commission expires:

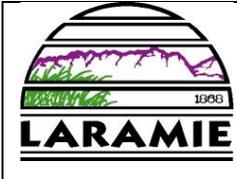
COUGHLIN-POLE MOUNTAIN THIRD ADDITION
NINTH FILING
 FINAL PLAT

CONCEPTUAL LOT DESIGN
 AND LAND USE

- 11 LOT SUBDIVISION
- 7 Single-Family Residential Lots (averaging approx. 10,500 SF)
 - 1 Park/Playlot approx. 1.07 Acres

VICINITY MAP (APPROXIMATE SERVICE AREA)





Agenda Item: Administration

Presentation

Title: Bike Park Presentation

Recommended Board MOTION:

Presentation

Administrative or Policy Goal:

Municipal Code - 2.28.070 - Duties—Generally. The parks/tree and recreation advisory board shall have the following duties: B. the board shall advise the city council with respect to the acquisition, promotion and development of parks and recreation facilities.

Background:

Bike Park Presentation

Legal/Statutory Authority:

Municipal Code - 2.28.070

Responsible Staff:

Choose an item.

Todd Feezer, Director, Parks & Recreation Department, City of Laramie

Dan McCoy, Laramie Bike Net

Cynthia Dywan, Laramie Bike Net

Attachments: Bike Park Proposal Presentation, Bike Park Letter Of Support Enduro, Bike Park Support 7220 Racing, 2015 Bike Park Reso

Laramie Community Bike Park Proposal

Laramie BikeNet 2016

What is a bike park?

- Bike Specific Infrastructure that:
 - Fosters healthy, lifelong physical activity
 - Provides sport specific skill development
 - Accessible, cost efficient recreation
 - Diverse community engagement
 - Inclusive to all rider types, ages, and abilities

History

- About a year ago, Ross Cook (UW Student and Lander Bike Park Volunteer) on behalf of Laramie BikeNet, requested permission from the Parks, Trees, and Recreation Board to begin fundraising for a bike park that the City of Laramie has included in its Master Plan. The City's initial location for the bike park is a 1.25 acre area on the north western side of Labonte Park.
- The city recommended raising ~\$25,000.
- BikeNet currently has raised ~\$10,000.

What's Important to our community?

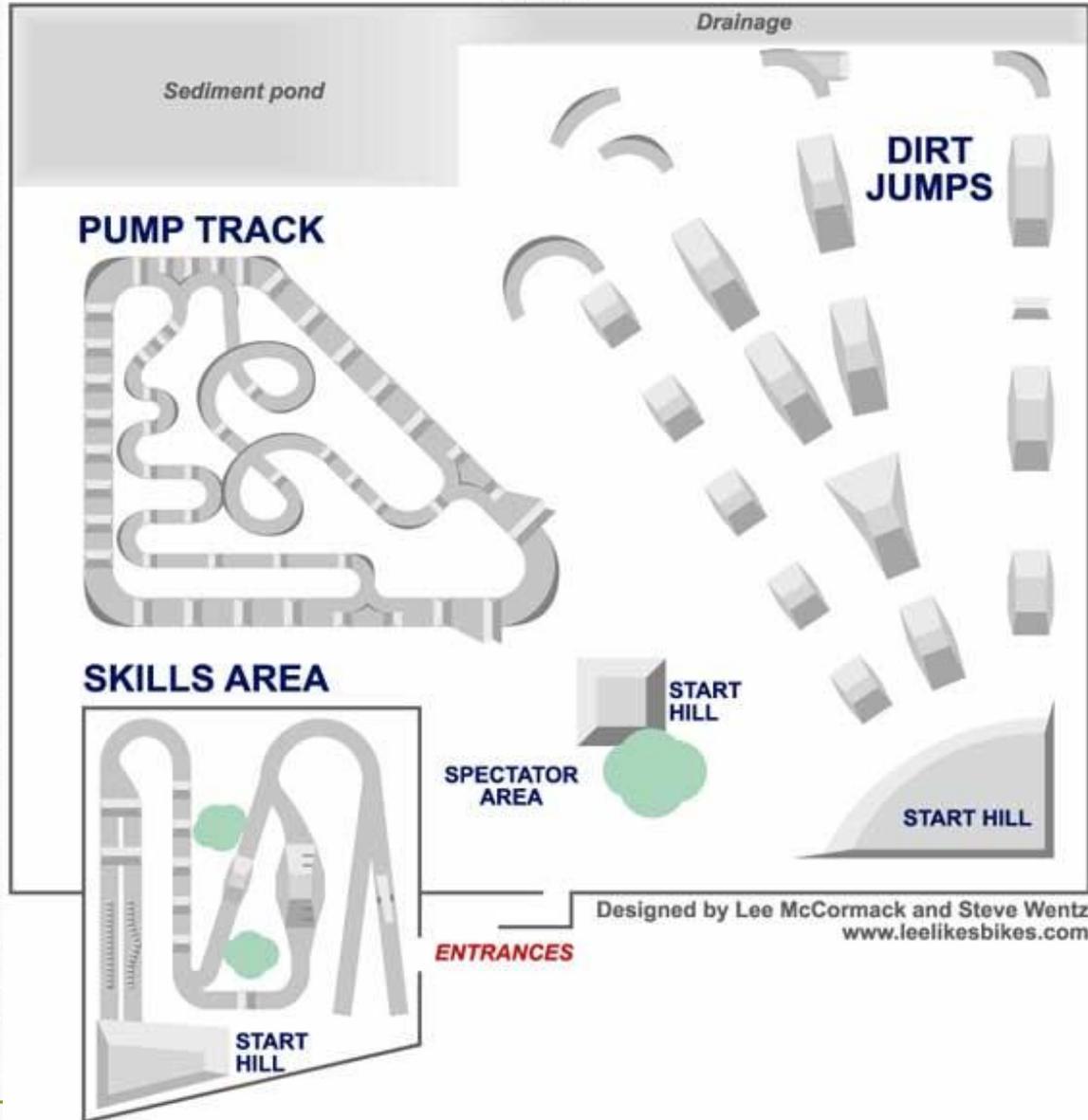
- All Ages & Abilities
- Green-friendly space with amenities of a public park
- Non-cycling specific green space
- Maintaining open space to promote wildlife and native vegetation

Features of a bike park

- Pump Track
- Skills Area
- Flow Line
- Jump Line

Corral Center Mountain Bike Park at Lory State Park

290 feet





WHAT IS A PUMP TRACK?

A pump track is a progressive bike course that can take many shapes or sizes, that uses an up and down ‘pumping’ motion to propel the bicycle forward instead of pedaling.

- All Ages & Abilities**
- Develops Balance**
- Increases Confidence**



4 years old



17 years old



Eagle, Co



Eagle, Co

Skills Area



Fruita, Co

Natural Features





ACCELERATION ROLLER



DOUBLE ROLLER



MOUNTAIN TOP



PODIUM BOX



SPLIT DECISION



SNAKE LADDER



THE Y



SKINNY A-FRAME



A-FRAME



ZIG ZAG



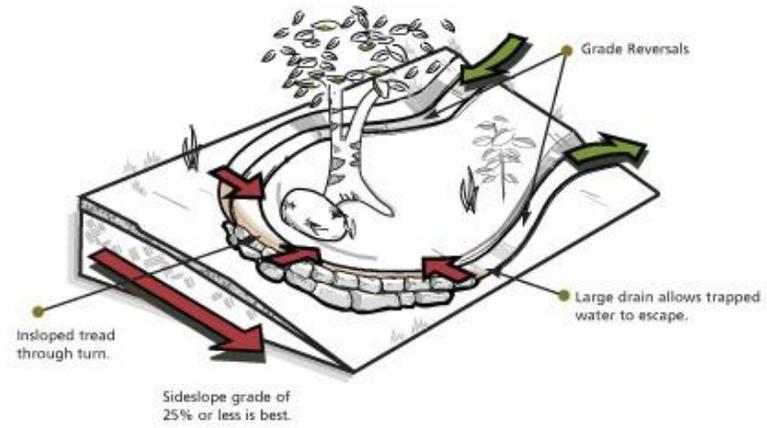
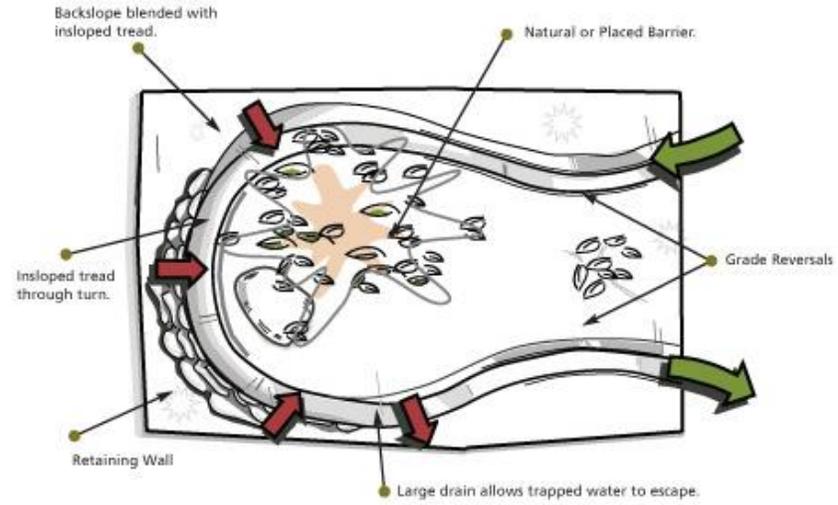
ZIG ZAG 90 DEGREE TURN



STRAIGHT SKINNY



Insloped Turn





Location

- Near High School
- Laramie Recreation Center
- Ice Arena
- Proximity to State Section
- Larger area for incremental growth
- Near main entrance in to town



Support

- Laramie BikeNet Members
- University of Wyoming Cycling Club
- Cycle Wyoming
- Laramie Enduro
- 7220 Racing high school mountain bike team
- Acme Bikes, All Terrain Sports, and The Pedal House

Laramie riders looking for a fun, safe place to ride.





Speed Goats

October 29, 2016

To Whom It May Concern:

The 7220 Racing Mountain Bike Team is writing in support of the proposed Laramie Bike Park. We are a team of Laramie high school students who are pursuing the lifelong sport of mountain biking. The team participates in races and events in southeast Wyoming as well as traveling down to Colorado to race in the Colorado National Interscholastic Cycling Association (NICA) League. The team holds regular practices in the state section east of town, at Happy Jack, and Curt Gowdy State Park.

Over the past 6 years we have had 10-20 students practicing and racing with us each year. The last two years we have invited middle school students to practice with us as well. Every year we get a number of students who state that they didn't know that we have a team. We believe that the bike park will bring more visibility and access to the sport of mountain biking and create a place for students to participate in a lifelong non-traditional sport that encourages everyone to participate. Unlike traditional sports, there are no benched athletes. Everyone is out there riding the same trails, working just as hard, and having fun.

As both the Colorado League and the team have grown we have seen continual decreases in injuries in large part due to the incremental teaching of skills. This new bike park would create a wonderful opportunity for our students to continue to develop these skills.

Please vote in support of providing a safe, fun environment for our students to participate in the wonderful, lifelong sport of cycling.

Thank You,
7220 Racing Team

Rich Vincent (Manager)
Cynthia Dywan (Coach)
Heath Brown (Coach)
Lisa Marno (Coach)
Cynthia Scambler (Coach)
Doug Scambler (Coach)
Collin Dickinson (Coach)

P.O. Box 2334
Laramie, WY 82073

www.7220racing.com

enduro.rv@gmail.com

Laramie Enduro

PO Box 2286, Laramie WY, 82073 | LaramieEnduro@Gmail.com

November 2, 2016

To whom it may concern:

On behalf of the Laramie Enduro, I am writing to express our support for the proposed bike park in Laramie. The Laramie Enduro, now going into its 14th year, draws several hundred riders each year with most riders coming from around the region (CO, UT, NM, WY) but also from as far away as the East coast. Clearly, the world-class mountain biking trails around Laramie and South-Eastern Wyoming are becoming more widely known, drawing riders from around the region – as a quick scan of license plates in the parking lots at Happy Jack or Curt Gowdy will confirm.

However, there is currently little to draw riders into Laramie itself, or to encourage riders traveling from out of town to stop/stay in Laramie rather than Cheyenne or Ft. Collins. The proposed bike park is intended to appeal to riders of all ages and abilities and will not only benefit community members, but will also give riders drawn to the region by the riding opportunities at Curt Gowdy and Happy Jack a reason to visit Laramie itself.

Sincerely,

David Leon, President, The Laramie Enduro

RESOLUTION 2015-87

A RESOLUTION IN SUPPORT OF FUNDRAISING FOR THE LARAMIE BIKE PARK PROJECT

WHEREAS, on September 15, 2015 the City received a proposal from Ross Cook with Laramie BikeNet for the Laramie Bike Park Project, requesting permission to begin fundraising for the Laramie Bike Park Project and;

WHEREAS, a goal of \$25,000 which will be turned over to the City for conceptual design and cost estimates for the construction of a multipurpose bike specific recreation area and;

WHEREAS, Laramie is a popular location for outdoor recreation; people travel across state lines to access to mountain biking, rock climbing, boating, hiking, alpine recreation, and myriad other activities and;

WHEREAS, the City is presently without recreational infrastructure for bike specific sports like cyclocross, mountain biking skills areas, and BMX and;

WHEREAS, a bike park will promote lifelong, safe engagement in cycling to people of all ages, backgrounds, socioeconomic status, and ability and;

WHEREAS, a bike park will promote outside recreational opportunities for our residents and visitors to Laramie and;

WHEREAS, it has been identified in the draft Parks and Recreation Master Plan that a bike specific recreational area is needed within the community.

NOW THEREFORE THE CITY COUNCIL OF LARAMIE, WYOMING, RESOLVES:

SECTION 1: That the foregoing recitals are incorporated in and made part of this resolution by reference.

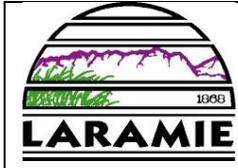
SECTION 2: That the City Council does hereby approve Resolution 2015-__ to permit Laramie BikeNet to raise funds for an initial conceptual plan and cost estimates for a multipurpose bike specific recreation area for the conceptual plan and cost estimates.

PASSED AND APPROVED on this 1st day of December, 2015.

By: 
David A. Paulekas, Mayor and President of the
Laramie City Council

ATTEST: 
Angie Johnson, City Clerk

PARKS, TREE & RECREATION ADVISORY BOARD REGULAR MEETING November 9, 2016



Agenda Item: Administration

Resolution

Title: Resolution 2016-_____ supporting the submission of an application to the Wyoming Department of State Parks & Cultural Resources for a 2017 Recreational Trails Program Grant in an amount not to exceed \$50,000 to support the development of the Jacoby Ridge Rural Trail.

Recommended Board MOTION:

I move to approve Resolution 2016-_____ supporting the submission of an application to the Wyoming Department of State Parks & Cultural Resources for a 2017 Recreational Trails Program Grant in an amount not to exceed \$50,000 to support the development of the Jacoby Ridge Rural Trail and forward it to the Laramie City Council for approval.

Administrative or Policy Goal:

Municipal Code - 2.28.070 - Duties—Generally. The parks/tree and recreation advisory board shall have the following duties: B. The board shall advise the city council with respect to the acquisition, promotion and development of parks and recreation facilities. K. The board shall consider, investigate, report and recommend on any special parks recreation and open space matter coming within the scope of its work.

Background:

State Parks & Cultural Resources provides for the allocation and distribution of FHWA funds in the form of Recreational Trails Program Grants. The Jacoby Ridge Rural Trail project is currently funded to \$150,000 with a combination of ACRB Funds (\$50,000) and City General Funds (\$100,000). If this is successful the net result would be the release of \$50,000 of the City General Funds for use in other City Projects. In discussions with the SPCR representative the funds, if awarded, would be available in time for a Spring 2017 construction effort.

Legal/Statutory Authority: N/A

Municipal Code - 2.28.070

BUDGET/FISCAL INFORMATION:

EXPENSE

\$50,000 – General Fund (previously allocated) for the Grant Application Match Funding. (50/50)

Responsible Staff:

Todd Feezer, Director, Parks & Recreation Department, 721-5260, tfeezer@cityoflaramie.org
Choose an item.

Attachments:

- 1) RTP Grant Application Resolution, 2) RFQ Jacoby Rural Trail Exhibit A Draft

Resolution 2016-_____

A RESOLUTION SUPPORTING THE SUBMISSION OF AN APPLICATION TO THE WYOMING DEPARTMENT OF STATE PARKS AND CULTURAL RESOURCES FOR A 2017 RECREATIONAL TRAILS PROGRAM GRANT IN AN AMOUNT NOT TO EXCEED \$50,000 TO SUPPORT THE DEVELOPMENT OF THE JACOBY RIDGE RURAL TRAIL

WHEREAS, the Recreational Trails Program, which originates at the federal level via the Highway Administration and is administered at the state level by the Wyoming Department of State Parks and Cultural Resources, exists to supports a variety of trail projects, and;

WHEREAS, in August 2014, council accepted a Grant of Easement from the University of Wyoming to develop a rural trail for public use east of the University’s Glenn “Red” Jacoby Golf Course, and;

WHEREAS, the easement allows for a three to five foot wide, two and three quarter mile long trail loop with a crushed fines surface for walkers, runners, and bikers, and;

WHEREAS, the estimated cost of the trail is \$150,000 of which the City of Laramie has secured and committed \$50,000 in Albany County Rec Mill funds and is seeking a Recreational Trails award to fund a portion of the remaining balance, and;

WHEREAS, if awarded, the City will use Recreational Trails Program grant funds along with matching funds from the City of Laramie and the Albany County Rec Mill for trail development and, if possible, parking enhancements and deterrents preventing improper use of the trail system, and;

WHEREAS, through this project, the City of Laramie seeks to promote non-motorized transportation and to preserve, promote and expand Laramie’s quality of life and resources, and;

WHEREAS, this project is consistent with the Parks & Recreation Master Plan related to Service Area 7, economic development goals and departmental objectives, and;

NOW THEREFORE, THE CITY COUNCIL OF LARAMIE, WYOMING, RESOLVES:

Section1. That foregoing all recitals and incorporated in and made part of this resolution by reference.

Section2. That the City Council supports the filing of an application to State Parks & Cultural Resources for a 2017 Recreational Trails Program grant in an amount not to exceed \$50,000 to support the development of the Jacoby Ridge Rural Trail.

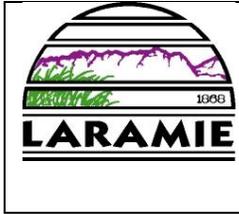
PASSED AND APPROVED this 15th day of November 2016.

David A. Paulekas, Mayor and President
City of Laramie, City Council

Attest:

Angie Johnson, City Clerk
City of Laramie

PARKS, TREE & RECREATION ADVISORY BOARD REGULAR MEETING November 9, 2016



Agenda Item: Recreation

Resolution

Title: Laramie Recreation Center and Ice & Event Center Master Fee Schedule Annual Amendment

Recommended Board MOTION:

I move to recommend approval Resolution AB 2016- updating the 2016 Parks and Recreation Master Fee Schedule as presented.

Administrative or Policy Goal:

4. The Board will review annually and provide recommendations on fees and policies for the Recreation Center and Ice and Event Center based on the operating pro-forma.

Background:

In April, 2016 the Laramie City Council as part of a typical annual review adopted a Master Fee Schedule adjustment as recommended by the Parks, Tree and Recreation Advisory Board. The revisions presented are the result of this year's review and represent some significant changes that were contemplated during the last revision, but not recommended at that time.

In the intervening time, staff have reviewed membership structure and fees for other similar facilities in our community and region. Additionally, staff consulted with Ballard King and Associates, who assisted in developing the original fee structure in order to develop a sustainable revenue structure. This year, some important revisions are being presented including the following:

1. Non-Resident rates are being deleted in all categories. This has historically represented less than 1% of our visitors and generates minimal additional revenue, and will be dropped in order to streamline fees.
2. Eliminate the Outdoor Pool Rates and revise the manner in which visitors are charged to align with the Indoor Pools. This again will streamline our fees and improve consistency in our facilities.
3. Increase membership fees between 7-13% to adjust for increased overhead. The increase is calculated against the existing base rate.
4. The "Convenience Billing Fee" is being eliminated in order to incentivize monthly payments and enable people to more easily maintain a continuous membership.
5. Annual Memberships will become "non-expiring" and will require cancellation for members who do not pay in full. Once the initial commitment is met, the membership and associated billing will continue and the member may cancel at any time after the first twelve months.
6. The Six Month Membership option is eliminated in favor of the Month to Month option. This option requires an initiation fee of \$25, and first and last month membership to start. The minimum requirement is two months, but the membership will continue until cancelled if paid through monthly payments.
7. Include Core Fitness Classes as a member benefit, similar to other facility activities such as Pumpkin Dunkin' or Pickleball.

8. Modify the charges for events that charge admissions at the Ice & Event Center to be a flat 15% in addition to rental fees for both ice and non-ice seasons.

Legal/Statutory Authority: N/A

BUDGET/FISCAL INFORMATION:

REVENUE

Source	Amount	Type	
Fees/Charges for Service	\$18,000.00	Additional revenue from increased membership fees	
Fees/Charges for Service	\$18,000.00	Additional revenue from New Memberships	
Fees/Charges for Service			
Other			
Total	\$36,000.00		

EXPENSE

Source	Amount	Type	
Fees/Charges for Service	\$10,000.00	Reduced fees for eliminating convenience billing fees	
Fees/Charges for Service	\$10,000.00	Reduced fees for incorporating Fitness Fees into Memberships	
Other			
Total	\$20,000.00		

Responsible Staff:

Jodi Guerin, Recreation Manager, 721-5259, jguerin@cityoflaramie.org

Attachments:

Resolution
Attachment A—2017 Parks and Recreation Master Fee Schedule

RESOLUTION AB NO. 2016- ____

A RESOLUTION AMENDING THE MASTER FEE SCHEDULE FOR THE PARKS AND RECREATION DEPARTMENT, WITH EFFECTIVE AN EFFECTIVE DATE OF MAY 30, 2017 AS INDICATED IN ATTACHMENT A.

WHEREAS, various fees and charges have existed for recreation facilities and programs within the Parks and Recreation Department for many years, and these fees and charges have been modified at various times to address costs associated with providing these services, and;

WHEREAS, in April, 2016, the City Council approved a Resolution adopting a revised Master Fee Schedule for the Parks and Recreation Department with an effective date of May 17, and;

WHEREAS, on November 9th, 2016 the City Parks, Tree and Recreation Advisory Board reviewed and considered the revisions in Attachment A;

NOW THEREFORE, THE PARKS, TREE AND RECREATION ADVISORY BOARD RECOMMENDS THAT THE CITY COUNCIL ADOPT THE REVISIONS TO THE MASTER FEE SCHEDULE AS ATTACHED IN ATTACHMENT A:

PASSED AND RECOMMENDED on this 9th Day of November 2016.

Larry Foianini

Parks, Tree and Recreation Advisory Board Chair

Attest:

EXHIBIT A - Proposed 2017 PARKS AND RECREATION MASTER FEE SCHEDULE

LARAMIE COMMUNITY RECREATION CENTER					CHANGES EFFECITVE MAY 30, 2017
	Qualifier	CURRENT FEE	PROPOSED FEE	% CHANGE	NOTES (informational only not set by policy)
DAILY ADMISSION - LCRC					
Under 3	all	Free			
Child (3-12)	Resident	\$3.50	\$3.75	7%	
	Non-resident	\$4.50		Delete	Delete all non-resident rates for simplification
Youth (13-18)	Resident	\$5.00	\$5.50	10%	
	Non-resident	\$6.50		Delete	Delete all non-resident rates for simplification
Adult (19-59)	Resident	\$6.00	\$6.50	8%	
	Non-resident	\$8.00		Delete	Delete all non-resident rates for simplification
Senior (60+)	Resident	\$5.75	\$6.25	9%	
	Non-resident	\$7.50		Delete	Delete all non-resident rates for simplification
Shower		\$4.00			*Includes a towel!
Childcare - per hour	Member	\$3.50 first child/hour, \$2 for 2nd child/hr			1 hr min/2 hrs max
Indoor Playground (<i>members only</i>)	Member	Free			
	Non-member	Not available			Requires adult supervision
Outdoor Pool - under 3		Free		Delete	Utilize regular fees for all facilities--spectators at no charge
Outdoor Pool Youth (3-17)	Resident	\$3.00		Delete	
	Non-resident	\$4.00		Delete	Utilize regular fees for all facilities--spectators at no charge
Outdoor Pool Adult (18-59)	Resident	\$4.50		Delete	
	Non-resident	\$5.50		Delete	Utilize regular fees for all facilities--spectators at no charge
Outdoor Pool Senior (60+)	Resident	\$3.00		Delete	
	Non-resident	\$4.00		Delete	Utilize regular fees for all facilities--spectators at no charge
20 VISIT MULTIPLE PASS - LCRC					
Under 3		FREE			**Not considered a membership for fee reductions or activities
Child (3-12)	Resident	\$52.50	\$57.00	9%	
	Non-resident	\$67.50		Delete	25% discount off daily Delete all non-resident rates for simplification
Youth (13-18)	Resident	\$75.00	\$82.00	9%	
	Non-resident	\$97.50		Delete	25% discount off daily Delete all non-resident rates for simplification
Adult (19-59)	Resident	\$90.00	\$99.00	10%	
	Non-resident	\$120.00		Delete	25% discount off daily Delete all non-resident rates for simplification
Adults w/ disabilities	Resident	\$86.25	\$94.00	9%	
	Non-resident	\$112.50		Delete	25% discount off daily Delete all non-resident rates for simplification
Senior (60+)	Resident	\$86.25	\$94.00	9%	
	Non-resident	\$112.50		Delete	25% discount off daily Delete all non-resident rates for simplification
10 VISIT MULTIPLE FITNESS PASS					
Multi-Fitness Class Pass	Non-Member		\$80.00		**Not considered a membership for fee reductions or activities

EXHIBIT A - Proposed 2017 PARKS AND RECREATION MASTER FEE SCHEDULE

LARAMIE COMMUNITY RECREATION CENTER					CHANGES EFFECITVE MAY 30, 2017
	Qualifier	CURRENT FEE	PROPOSED FEE	% CHANGE	NOTES (informational only not set by policy)
1 MONTH UNLIMITED PASS - LCRC					**Considered a membership for fee reductions
Child (3-12)		\$40.00			
Youth (13-18)		\$58.00			
Adult (19-59)		\$70.00			
Adults w/ disabilities		\$66.00			
Senior (60+)		\$66.00			
Household		\$128.00			
Additional Household Member			\$5/month	NEW	For household members beyond the first six
MONTH TO MONTH PASS-LCRC	**Memberships paid through monthly billing are obligated for two months, then will continue until cancelled.				**Considered a membership for fee reductions **Two month minimum membership
Child (3-12)			\$12/mo, \$49 to start	NEW	30 day cancellation required, sign up requires first and last month plus \$25 registration fee.
Youth (13-18)			\$19/mo, \$63 to start	NEW	30 day cancellation required, sign up requires first and last month plus \$25 registration fee.
Adult (19-59)			\$40/mo, \$105 to start	NEW	30 day cancellation required, sign up requires first and last month plus \$25 registration fee.
Adults w/ disabilities			\$23/mo, \$71 to start	NEW	30 day cancellation required, sign up requires first and last month plus \$25 registration fee.
Senior (60+)			\$23/mo, \$71 to start	NEW	30 day cancellation required, sign up requires first and last month plus \$25 registration fee.
Household			\$72/mo, \$169 to start	NEW	30 day cancellation required, sign up requires first and last month plus \$25 registration fee.
Additional Household Member			\$5/month	NEW	For household members beyond the first six

EXHIBIT A - Proposed 2017 PARKS AND RECREATION MASTER FEE SCHEDULE

LARAMIE COMMUNITY RECREATION CENTER					CHANGES EFFECITVE MAY 30, 2017
	Qualifier	CURRENT FEE	PROPOSED FEE	% CHANGE	NOTES (informational only not set by policy)
6 MONTH PASS - LCRC					
Billing Convenience Fee	Monthly billing	\$1/monthly transaction		Delete	Delete and substitute with month to month for flexibility
Under 3		FREE		Delete	Delete
Child (3-12)	Resident	\$67.00		Delete	
	Non-resident	\$98.00		Delete	Delete and use month to month option instead
Youth (13-18)	Resident	\$109.00		Delete	
	Non-resident	\$156.00		Delete	Delete and use month to month option instead
Adult (19-59)	Resident	\$234.00		Delete	
	Non-resident	\$364.00		Delete	Delete and use month to month option instead
Adults w/ disabilities	Resident	\$130.00		Delete	
	Non-resident	\$187.00		Delete	Delete and use month to month option instead
Senior (60+)	Resident	\$130.00		Delete	
	Non-resident	\$187.00		Delete	Delete and use month to month option instead
Household	Resident	\$416.00		Delete	
	Non-resident	\$624.00		Delete	Delete and use month to month option instead
Additional Member	Resident	\$15.00		Delete	
	Non-resident	\$15.00		Delete	Delete and use month to month option instead
ANNUAL MEMBERSHIP - LCRC					
**Memberships paid through monthly billing obligated through twelve months, then will continue until cancelled.					
Billing Convenience Fee	Monthly billing	\$1/monthly transaction		Delete	To cover the cost of billing for 6 month and annual passes billed monthly Incorporated into regular fees
Under 3		FREE			
Child (3-12)	Resident	\$93.00	\$105 or \$8.75/mo	13%	
	Non-resident	\$130.00		Delete	Delete all non-resident rates for simplification
Youth (13-18)	Resident	\$156.00	\$171 or \$14.25/mo	10%	
	Non-resident	\$218.00		Delete	Delete all non-resident rates for simplification
Adult (19-59)	Resident	\$338.00	\$372 or \$31/mo	7%	
	Non-resident	\$473.00		Delete	Delete all non-resident rates for simplification
Adults w/ disabilities	Resident	\$187.00	\$204 or \$17/mo	9%	
	Non-resident	\$260.00		Delete	Delete all non-resident rates for simplification
Senior (60+)	Resident	\$187.00	\$204 or \$17/mo	9%	
	Non-resident	\$260.00		Delete	Delete all non-resident rates for simplification
Household	Resident	\$624.00	\$684 or \$57/mo	10%	
	Non-resident	\$873.00		Delete	Up to 6 people in same house **unrelated individuals must show proof of residency Delete all non-resident rates for simplification
Additional Member	Resident	\$25.00	\$27 or \$2.25/mo	8%	
	Non-resident	\$25.00		Delete	Delete all non-resident rates for simplification

EXHIBIT A - Proposed 2017 PARKS AND RECREATION MASTER FEE SCHEDULE

LARAMIE COMMUNITY RECREATION CENTER					CHANGES EFFECITVE MAY 30, 2017	
	Qualifier	CURRENT FEE	PROPOSED FEE	% CHANGE	NOTES (informational only not set by policy)	
ADDITIONAL NOTATIONS AND DISCOUNTS - LARAMIE COMMUNITY RECREATION CENTER						
<i>Albany County Residents are eligible for resident rates--Delete as it will be irrelevant</i>						
Household includes up to six household members living in the same house - may be required to show proof of residence for household members over the age of 18. Each additional household member is charged an additional \$25 for annual pass and \$5 for one month and month to month pass.						
GROUP/CORPORATE DISCOUNTS:						
10% discount for 20 to 30 annual or six month memberships --Delete						
15% discount for 31 to 40 annual or six month memberships --Delete						
20% discount for 41 or more annual or six month memberships --Delete						
20% discount for all benefitted or non-benefitted City of Laramie and Albany County Non-Profit employees for annual or six month memberships. --Delete						
<i>Available to businesses and organizations located within Albany county. All group/corporate memberships must be paid in full or paid by ACH/ACC from the individual member's checking, credit card, or debit account on the 5th of each month. Group membership discounts do not automatically reneww. All group/corporate membership discounts will be in effect for 12 months based upon the number of memberships on July 1st of each year.</i>						
VISITING GROUPS/TEAM RATES: (Scout troops, visiting sports teams, convention attendees, church youth groups, etc.)						
<i>The resident daily rate may be given as a group discount to any visiting non-resident, team or official group with more than 10 group members</i>		<i>Available to organized groups or teams that come into the Recreation Center together for a daily use. *ONLY AVAILABLE FOR DAILY ADMISSION* If the majority of the group age is under 14 years, Chaperones are allowed free admittance, at a 1 to 5 student ratio maximum. Group must make one single payment & enter together.--Delete Irrelevants</i>				

EXHIBIT A - Proposed 2017 PARKS AND RECREATION MASTER FEE SCHEDULE

LARAMIE COMMUNITY RECREATION CENTER					CHANGES EFFECITVE MAY 30, 2017
	Qualifier	CURRENT FEE	PROPOSED FEE	% CHANGE	NOTES (informational only not set by policy)
EQUIPMENT RENTALS - LCRC					
Daily use locks	all	\$1.00			To prevent theft
Small lockers/month	Member	\$8.00			<i>Taxable fee</i>
	Non-member	n/a			
Large lockers/month	Member	\$10.00			<i>Taxable fee</i>
	Non-member	n/a			
Croquet Set	Member	\$3.00			<i>Taxable fee</i>
	Non-member	\$3.50			
Flag Football Set	Member	\$13.00			<i>Taxable fee</i>
	Non-member	\$16.00			
Horseshoes Set	Member	\$3.00			<i>Taxable fee</i>
	Non-member	\$4.00			
Softball Set w/ Helmets	Member	\$15.00			<i>Taxable fee</i>
	Non-member	\$20.00			
Street Hockey Set	Member	\$15.00			<i>Taxable fee</i>
	Non-member	\$20.00			
Tug-o-War Rope	Member	\$5.00			<i>Taxable fee</i>
	Non-member	\$7.00			
Volleyball Set	Member	\$15.00			<i>Taxable fee</i>
	Non-member	\$20.00			
Deposit for Rented Equipment		\$25.00			<i>Taxable fee</i>
FACILITY RENTALS - LCRC					
Parties					
Birthday Party Package #1	Member	\$56.00			(20% discount from individual pricing) 1 hr rm, 10 passes
	Non-member	\$60.00			
Birthday Party Package #2	Member	\$148.00			(20% discount from individual pricing) Host, 2 hr rm, 10 passes, 2 pizzas and drinks
	Non-member	\$156.00			
Birthday Party Package #3 *Custom*	Member	\$205.00			(20% discount from individual pricing) Host, 10 passes, 1/2 gym 2 hr w bounce house, 2 hr MP room, 2 pizza and drinks
	Non-member	\$222.00			

EXHIBIT A - Proposed 2017 PARKS AND RECREATION MASTER FEE SCHEDULE

LARAMIE COMMUNITY RECREATION CENTER					CHANGES EFFECITVE MAY 30, 2017
	Qualifier	CURRENT FEE	PROPOSED FEE	% CHANGE	NOTES (informational only not set by policy)
Facilities					
Conference Room/hr 57 person occupancy	Member	\$35.00			
	Non-member	\$40.00			
	Non-profit	\$20.00			
Kitchen/hr	Member	\$10.00			
	Non-member	\$10.00			rented with front conference room
Multi-purpose Room (1 or 2) /hr or 24 person occupancy, respectively	Member	\$35.00			
	Non-member	\$40.00			
	Non-profit	\$20.00			
Full Multi-purpose/hr	Member	\$65.00			
	Non-member	\$75.00			
	Non-profit	\$40.00			
Full gym/hr	Member	\$60.00			
	Non-member	\$70.00			
One court/hr	Member	\$30.00			
	Non-member	\$35.00			
Floor covering - per 1/2 court / event	N/A	\$30.00			
Fitness Room/hr	Member	\$35.00			
	Non-member	\$40.00			
Full facility (excluding aquatics) per hour	Member	\$380.00			
	Non-member	\$420.00			
Stage - 2 hours (per use)		\$100.00			
Damage Deposit	Per event	\$300.00			
Pool Shelter (sm or lg)	Member	\$35.00			
	Non-member	\$40.00			
Any one pool area/hr					
0-75 persons	Member	\$165.00			
	Non-member	\$185.00			
76-100 persons	Member	\$193.00			
	Non-member	\$215.00			
101-150 persons	Member	\$220.00			
	Non-member	\$245.00			

EXHIBIT A - Proposed 2017 PARKS AND RECREATION MASTER FEE SCHEDULE

LARAMIE COMMUNITY RECREATION CENTER					CHANGES EFFECITVE MAY 30, 2017
	Qualifier	CURRENT FEE	PROPOSED FEE	% CHANGE	NOTES (informational only not set by policy)
Inflatable/hr (does not include pool or gym rental, a minimum of half the 8 lane must be rented for the aquatics inflatables or 1 court for dry-land)					
Aqua Challenge or Fun Run (per hour for first hour)	Member	\$50.00			Must also rent half 8 lane pool.
	Non-member	\$60.00			
Additional Hour	Member	\$10.00			
	Non-member	\$10.00			
Jungle Gym or Trampoline (per hour for first hour)	Member	\$30.00			Must also rent half 8 lane pool.
	Non-member	\$40.00			
Additional Hour	Member	\$10.00			
	Non-member	\$15.00			
Dry-land Inflatable - per hr	Member	\$35.00			Bounce house, must also rent one court in the gym.
	Non-member	\$40.00			
PROGRAMS					
AQUATICS					
EVENTS					
Easter Egg Hunt	Member	N/C w admission			
	Non-member	N/C w admission			
Punkin Dunkin	Member	N/C w admission			
	Non-member	N/C w admission			
Dog Days (at Rec Center pool)	Member	\$3.00			<i>per dog</i>
	Non-member	\$4.00			
Dog Days (at Wading pool)	Member	Free			<i>per dog</i>
	Non-member	Free			
GROUP SWIM LESSONS					
Learn To Swim					
Saturday lessons-4 classes	Member	\$18.50			
	Non-member	\$24.00			
Parent & Child - 8 classes	Member	\$37.00			
	Non-member	\$48.00			
Preschool - 8 classes	Member	\$37.00			
	Non-member	\$48.00			
Levels 1 - 5 - 8 classes	Member	\$37.00			
	Non-member	\$48.00			

EXHIBIT A - Proposed 2017 PARKS AND RECREATION MASTER FEE SCHEDULE

LARAMIE COMMUNITY RECREATION CENTER					CHANGES EFFECITVE MAY 30, 2017
	Qualifier	CURRENT FEE	PROPOSED FEE	% CHANGE	NOTES (informational only not set by policy)
PRIVATE SWIM LESSONS					
Private Swim Lessons - 1 person per 1/2 hr	Member	\$18.00			
	Non-member	\$25.00			
Package Private Swim Lessons - per 1 person per 1/2 hr (4 lessons)	Member	\$60.00			
	Non-member	\$72.00			
Package Private Swim Lessons - per 1 person, per 1/2 hr (8 lessons)	Member	\$100.00			
	Non-member	\$124.00			
SEMI-PRIVATE SWIM LESSONS					
Semi-Private Swim Lessons - per 2 person per 1/2 hr	Member	\$27.00			
	Non-member	\$30.00			
Package Semi-Private Swim Lessons - per 2 person per 1/2 hr (4 lessons)	Member	\$90.00			
	Non-member	\$104.00			
Package Semi-Private Swim Lessons - per 2 persons, per 1/2 hr (8 lessons)	Member	\$160.00			
	Non-member	\$188.00			
ACTIVITIES					
Kayak practice/drop-in	N/A	N/C w admission			
Water Polo Drop-in	N/A	N/C w admission			
Water Polo per team (4 week League)	N/A	\$165.00			
Innertube Water Polo per team (6 week league)	N/A	\$75.00			
Innertube Water Polo per team (Tournament)	N/A	\$45.00			
YOUTH PROGRAMS					
Athletics					
Little Kickers (3-4 yr) and (5-6 yr)		\$45.00			
Little Sluggers		\$45.00			
Youth Volleyball		\$30.00			
Youth Basketball (Jr Cowboys/Cowgirls)		\$45.00			
Youth Football (Jr. Cowboys)		\$45.00			
YBT - earlybird registration by March 1		\$150.00			
YBT - registration after March 1		\$175.00			

EXHIBIT A - Proposed 2017 PARKS AND RECREATION MASTER FEE SCHEDULE

LARAMIE COMMUNITY RECREATION CENTER					CHANGES EFFECITVE MAY 30, 2017
	Qualifier	CURRENT FEE	PROPOSED FEE	% CHANGE	NOTES (informational only not set by policy)
SACC Programs					
Kid's Night Out	Member	\$10.00			
	Non-member	\$12.00			
Teen Night	all	\$5.00			
Full Day SACC	all	\$32.00			
Half Day SACC	all	\$16.00			
SACC	Cal 1-Weekly	\$75/\$80			Fee pd before 5th of month/fee paid after 5th of the month**Those qualifying for DFS Subsidy are exempt from this schedule. We will accept DFS Payment for services
	Cal 1-Daily	\$16/\$18			
	Cal 2-Weekly	\$42/\$46			
	Cal 2-Daily	\$9/\$10			
	Cal 3-Weekly	\$26/\$30			
	Cal 3-Daily	\$5.50/\$6.25			
	Re-schedule fee	\$20.00			Fee to re-schedule after beginning of semester-2 week notice required.
Summer Clubs	1/2 day Cal 1	\$65.00			7:30-12:30/12:30-5:30
	1/2 day Cal 2	\$50.00			
	1/2 day Cal 3	\$35.00			
	Full day Cal 1	\$125.00			7:30am - 5:30pm
	Full day Cal 2	\$100.00			
	Full day Cal 3	\$75.00			
Safety Programs					
Safely Riding in the Community	all	\$10.00			Coordinated with PD
Bicycle Safety	all	\$10.00			Coordinated with PD

EXHIBIT A - Proposed 2017 PARKS AND RECREATION MASTER FEE SCHEDULE

LARAMIE COMMUNITY RECREATION CENTER					CHANGES EFFECITVE MAY 30, 2017
	Qualifier	CURRENT FEE	PROPOSED FEE	% CHANGE	NOTES (informational only not set by policy)
ADULT PROGRAMS					
Athletics					
Softball					
Men's per Team w Tournament	2 umps	\$500.00			10 gm w double elimin
Women's per Team w Tournament	2 umps	\$500.00			10 gm w double elimin
Co-ed w Tournament	2 umps	\$500.00			10 gm w double elimin
*NO ASA membership for all leagues					
Volleyball					
Co-ed, Women's Volleyball per team		\$180.00			10 gm w double elimin
Sand Volleyball per 4 player team (Men's, Women's, & Co-Ed)		\$150.00			
Kickball - per team					
Pickle Ball					
League pickle ball, per team		\$120.00			10 gm w double elimin
Drop in play	Member	N/C w admission			
	Non-member	N/C w admission			
Adult Basketball					
Rec A (Competitive) per team		\$500.00			w Ref's
Rec B per team		\$500.00			w Ref's
Women's per team		\$500.00			w Ref's
Technical "Fine"		\$20.00			Charged when a Technical is given - can not play again until paid
FITNESS CLASSES **Core drop in fitness classes included in membership fee					
Core Fitness Class Per Class Drop-In fee (space available)	Member	Free with Membership		NEW	
	Non-member	\$8.00			
6 Month UnlimitedFitness Package--(Members Only)	Member	\$132.00	Include as member benefit	Delete	Total cost, can be added to an annual or 6 month membership, not avail for Multi-Pass Holders.
12 Month UnlimitedFitness Package--(Members Only)	Member	\$237.00	Include as member benefit	Delete	Total cost, can be added to an annual membership, not avail for Multi-Pass Holders.
PERSONAL TRAINING **Members Only=20 visit, 6 month or annual pass holders					
Circuit Weight Orientation	Members	Free			
	Non-member	N/C w admission			
Personal Trainer - 1 person/1 hr	Members only	\$30.00			
Personal Trainer - 2 person/1 hr	Members only	\$40.00			

EXHIBIT A - Proposed 2017 PARKS AND RECREATION MASTER FEE SCHEDULE

LARAMIE COMMUNITY RECREATION CENTER						CHANGES EFFECITVE MAY 30, 2017
	Qualifier	CURRENT FEE	PROPOSED FEE	% CHANGE		NOTES (informational only not set by policy)
EVENTS						
Outdoor Triathlon						
	Member	\$45.00				
Youth (8-17)	Non-member	\$55.00				
	Member	\$65.00				
Adult	Non-member	\$75.00				
	Member	\$115.00				
Relay Team	Non-member	\$125.00				
Indoor Triathlon						
	Member	\$20.00				
Youth (8-17)	Non-member	\$25.00				
	Member	\$25.00				
Adult	Non-member	\$30.00				
General--Training						
	Member	\$80.00				
Red Cross for Baby sitters	Non-member	\$85.00				Min 4 participants
	Member	\$85.00				
Junior Lifeguard class	Non-member	\$95.00				Min 3 participants
	Member	\$200.00				
Lifeguard	Non-member	\$225.00				
	Member	\$125.00				
Lifeguard Review	Non-member	\$135.00				Min 1 participants
	Member	\$260.00				
WSI	Non-member	\$285.00				Min 3 participants
	Member	\$500.00				
Lifeguard Instructor	Non-member	\$540.00				Min 3 participants
	Member	\$30.00				
Oxygen Administration	Non-member	\$35.00				Min 3 participants
	Member	\$75.00				
First Aid/CPR & AED-Adult/Child/Infant	Non-member	\$80.00				Min 3 participants
	Member	\$45.00				
First Aid	Non-member	\$50.00				Min 3 participants
	Member	\$70.00				
Safety Training for Swim Coaches	Non-member	\$75.00				

EXHIBIT A - Proposed 2016 PARKS AND RECREATION MASTER FEE SCHEDULE

LARAMIE COMMUNITY ICE AND EVENT CENTER--					CHANGES EFFECTIVE MAY 30, 2017
	Qualifier	CURRENT FEE	PROPOSED FEE	% CHANGE	NOTES (informational only not set by policy)
DAILY ADMISSION					
**ALBANY COUNTY RESIDENTS = RESIDENT					
Ages 5 & up	Resident	\$5.00			
	Non-resident	\$6.00		Delete	
Ages 3 & 4	Resident	\$2.50			
	Non-resident	\$3.00		Delete	
Senior Skate	Resident	\$2.50			
	Non-resident	\$3.00		Delete	
Half-price Skate	Resident	\$2.50			
	Non-resident	\$3.00		Delete	
Drop-in Figure Skate	Resident	\$7.00			
	Non-resident	\$8.00		Delete	
Drop-in Stick & Puck (18yrs +) 1 hr	Resident	\$7.00			
	Non-resident	\$8.00		Delete	
Drop-in Hockey (18yrs +) 1 hr	Resident	\$10.00			
	Non-resident	\$12.00		Delete	
Drop-in Curling	Resident	\$5.00			Limited sessions
	Non-resident	\$6.00		Delete	
20 VISIT MULTIPLE PASS					
ALBANY COUNTY RESIDENTS = RESIDENT					
Admission Only - all ages	Resident	\$75.00			(25% package discount)
	Non-resident	\$90.00		Delete	(25% package discount) Delete all non-resident rates for simplification
Drop-in Activities	Resident	\$105.00			(25% discount off daily)
	Non-resident	\$120.00		Delete	(25% package discount) Delete all non-resident rates for simplification
ICE EQUIPMENT/SERVICES					
Skate Rental - Public Skate	>age 4	\$2.50			includes tax
	age 4 and under	\$1.00			includes tax
Broomball Shoe Rental		\$2.50			includes tax
Ice Scooter Rental		\$2.50			during public skate times
Skate Sharpening - Overnight		\$7.00			
Music cutting/editing - per routine		\$15.00			
CD		\$4.72			\$5.00 total w tax
Dance Floor - per event		\$30.00			

EXHIBIT A - Proposed 2016 PARKS AND RECREATION MASTER FEE SCHEDULE

LARAMIE COMMUNITY ICE AND EVENT CENTER--					CHANGES EFFECTIVE MAY 30, 2017
	Qualifier	CURRENT FEE	PROPOSED FEE	% CHANGE	NOTES (informational only not set by policy)
ICE PROGRAMS					
Skate Lessons (Learn to Skate)					per class rate
All group lessons - learn to skate, freestyle, adult for each 15 minutes of instruction					per 15 minutes of class time, LTS includes 2 skate passes
Speed Skate Lessons per 1 hr session					
On Ice Conditioning per half hour session					
Certification Testing/level - per test					ISI - \$.50/cert + staff
ISI Membership-added to LTS costs					
Private Skate Lessons					
Gold Level Instruction, one person per 1/2 hr					plus cost of skate admission
Novice Level Instruction, one person per 1/2 hr					plus cost of skate admission, mid-level cert. for instructor
Juvenile Level Instruction, one person per 1/2 hr					plus cost of skate admission, entry level cert for instructor
Events/Leagues					
Winter Ice Exhibition (Practice & Show) Member					
Winter Ice Exhibition (Show) Member					
Spring Ice Show (Practice & Show) Member					Plus costume fee, 5 practices
Spring Ice Show (Show only) Member					
Ice Races (single day 2 hr) Member					cover cost of awards
Broomball Adult Co-ed per team					
Curling League - per team					
Turkey Curling (Tomspiel) per team					
Turkey Curling spectator w/can food					
ICE AND EVENT CENTER RENTALS					
Parties					
Birthday Party Package #1					(Fee changed from Rec Center to reflect 80% of actual cost) 2 hr rm, 10 passes, 10 gift bag passes)
Birthday Party Package #2					(Fee changed from Rec Center to reflect 80% of actual cost) Host, 2 hr rm, 10 ice passes, 10 hot dogs and drinks)
Add'l B-day Party Attendees					For each person over the initial 10--fee covers food/entrance/favors
Misc.					
Zamboni per cut					

EXHIBIT A - Proposed 2016 PARKS AND RECREATION MASTER FEE SCHEDULE

LARAMIE COMMUNITY ICE AND EVENT CENTER--					CHANGES EFFECTIVE MAY 30, 2017
	Qualifier	CURRENT FEE	PROPOSED FEE	% CHANGE	NOTES (informational only not set by policy)
Ice Time per hour					
Prime Time Mon-Sun (5 am - 11 pm)		\$165.00			
After hours rental - per hour		\$195.00			
Contract Agreement users		\$150.00			
Group Rentals	20-50 people	\$200.00			
	51-100 people	\$250.00			
	101+ people	\$250.00			
Public Events Charging Admission					
Albany County and K12 School Groups-not affiliated w ACSD #1 (Open School, CHC, etc.)	<26 people	\$100.00			
	26+ people	\$125.00			
NON-ICE EVENT CENTER RENTALS W/O ALCOHOL					
Facility Rentals					
Complete Center - 8am - 11pm per day	N/A	\$500.00			
Complete Center - 8am - 11pm per hr		\$40.00			
11pm - 1am per hr		\$75.00			
Contract Agreement users		\$30.00			
Albany County and K12 School Groups-not affiliated w ACSD #1 (Open School, CHC, etc.)	<26 people	\$70.00			
	26+ people	\$95.00			
Public Events Charging Admission					
Lobby/Concessions per day	Member	\$200.00			
Lobby/Concessions per hr	Member	\$20.00			
Meeting Room per hr		\$15.00			
Damage Deposit		\$300.00			
Parties					
Birthday Party Package #1		\$74.00			
Birthday Party Package #2		\$115.00			
Birthday Party Package #3		\$195.00			
Party Host		\$40.00			
Food for Add'l B-day Party Attendees		\$25.00			

Special circumstances--Rec Mgr approval required
 Advisory Approved MOU commitment
 per hour, includes skates
 per hour, includes skates
 per hour, includes skates - min. 2 hr rental
 15% of gross receipts (10% for not-for-profit) net applicable fees in addition to rental fees--Change from 20% of the greater amount
 first hour, \$50 each additional consecutive, includes skates
 first hour, \$75 each additional consecutive, includes skates
 Day = 8 am to 11 pm
 Pay FT MOD 1 1/2
 first hour, \$30 each additional consecutive, includes skates (Discount of approx 25% over regular cost)
 first hour, \$30 each additional consecutive, includes skates (Discount of approx 25% over regular cost)
 15% of gross receipts (10% for not-for-profit) net applicable fees in addition to rental fees--Change from 20% of the greater amount
 Day = 8 am to 11 pm
 (80% of actual cost) 2 hr rm, 10 passes, skates during public skate
 (80% of actual cost) 2 hr rm, 20 passes, skates, during public skate
 (80% of actual cost) Host, 2 hr full facility, 20 passes, bounce feature and skates, scooters or roller hockey) Private rink
 Add a party host for two hours to any package
 Pizza or hot dogs and drinks for 10 people

EXHIBIT A - Proposed 2016 PARKS AND RECREATION MASTER FEE SCHEDULE

LARAMIE COMMUNITY ICE AND EVENT CENTER--					CHANGES EFFECTIVE MAY 30, 2017
	Qualifier	CURRENT FEE	PROPOSED FEE	% CHANGE	NOTES (informational only not set by policy)
NON-ICE CENTER RENTALS EVENT WITH ALCOHOL					
Complete Center - 8am - 11pm per day	Member	\$600.00			<i>Day = 8 am to 11 pm</i>
Complete Center - 8am - 11pm per hr		\$50.00			
11pm - 1am per hr		\$85.00			
Public Events Charging Admission	For Profit	*			Pay FT MOD 1 1/2 w/ Rec Mgr Approval only
	Not for Profit	*			15% of gross receipts (10% for not-for-profit) net applicable fees in addition to rental fees--Change from 20% of the greater amount
Lobby/Concessions per day	Member	\$300.00			<i>Day = 8 am to 11 pm</i>
Lobby/Concessions per hr	Member	\$30.00			
Damage Deposit		\$400.00			
OFF SEASON PROGRAMMING					
Roller Hockey Drop In Admission		\$4.00			
Ages 5 & up Admission	Resident	\$5.00			1 hr session/drop in
	Non-resident	\$6.00		Delete	Delete all non-resident rates for simplification
Ages 3 & 4 Admission	Resident	\$2.50			
	Non-resident	\$3.00		Delete	Delete all non-resident rates for simplification
Skate Rental - Public Skate	>age 4	\$2.50			includes tax
	age 4 and under	\$1.00			includes tax



Agenda Item: Administration

Presentation

Title: West Laramie/Snowy Range Road Pedestrian/Bicycle Feasibility Study Presentation

Recommended Board MOTION:

Presentation

Administrative or Policy Goal:

Municipal Code - 2.28.070 - Duties—Generally. The parks/tree and recreation advisory board shall have the following duties: B. the board shall advise the city council with respect to the acquisition, promotion and development of parks and recreation facilities.

Background:

The West Laramie/Snowy Range Road Pedestrian/Bicycle Feasibility Study originally began as the West Gateway Beautification Project and was initially identified as a potential alternative transportation and beautification enhancement project by the West Laramie Business Association (WLBA). The WLBA identified the north side of Snowy Range Road right-of-way (ROW) from the I-80 interchange to the HWY 130/230 intersection where there is approximately fifteen feet (15') to eight feet (8') of WYDOT property available for a shared use bike path, and future enhancements. The WYDOT TAP review committee expressed some possible concerns regarding placing a bike path along the north side of Snowy Range Road with the existing commercial development. The committee suggested that a feasibility study was a much better approach to determine where to plan for a shared use bike path through West Laramie. City staff concurred that a feasibility study would engage the West Laramie residents with regard to where they believe a shared use bike path should be located.

The first phase of this enhancement project necessitated the need for public stakeholder meetings with landowners and businesses located on Snowy Range Road, Laramie residents and more specifically residents of West Laramie. The initial meetings have generated many comments for the overall feasibility study and are assisting in the generation of a conceptual plan for potential bicycle/pedestrian enhancements along Snowy Range Road and/or other undetermined streets in West Laramie from Garfield Street to Cleveland Street. Items under general consideration for this project include a shared use bike path, pedestrian lighting fixtures, landscaping and hardscape amenities including public art.

The presentation tonight is intended to provide an opportunity for the Parks, Tree & Recreation Advisory Board members to provide comments related to and participate in the West Laramie/Snowy Range Road Pedestrian/Bicycle Feasibility Study. I would ask that after the conclusion and discussion related to tonight's presentation that Board members provide written comment and submit them on the form included in tonight's packet.

Legal/Statutory Authority:

Municipal Code - 2.28.070

Responsible Staff:

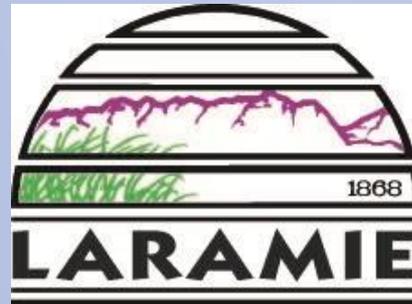
Choose an item.

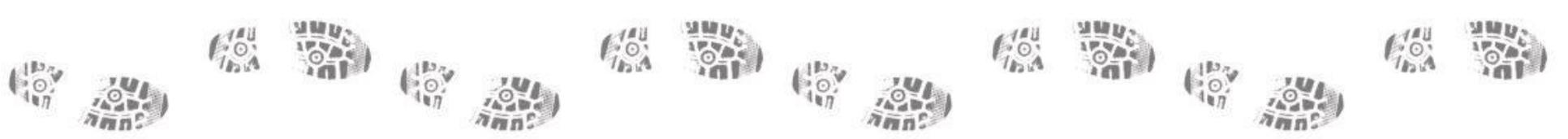
Todd Feezer, Director, Parks & Recreation Department, City of Laramie

Attachments: Snowy Range PTR Presentation, CCWLSR Roll plot_EAST_reduced, CCWLSR Roll plot_WEST_reduced, CCWLSR PHASE 1 TYPICALS, CCWLSR PHASE 2 TYPICALS, CCWLSR Landscape Concept, CCWLSR PTR Comment Form



Snowy Range Road Pathway Feasibility Study





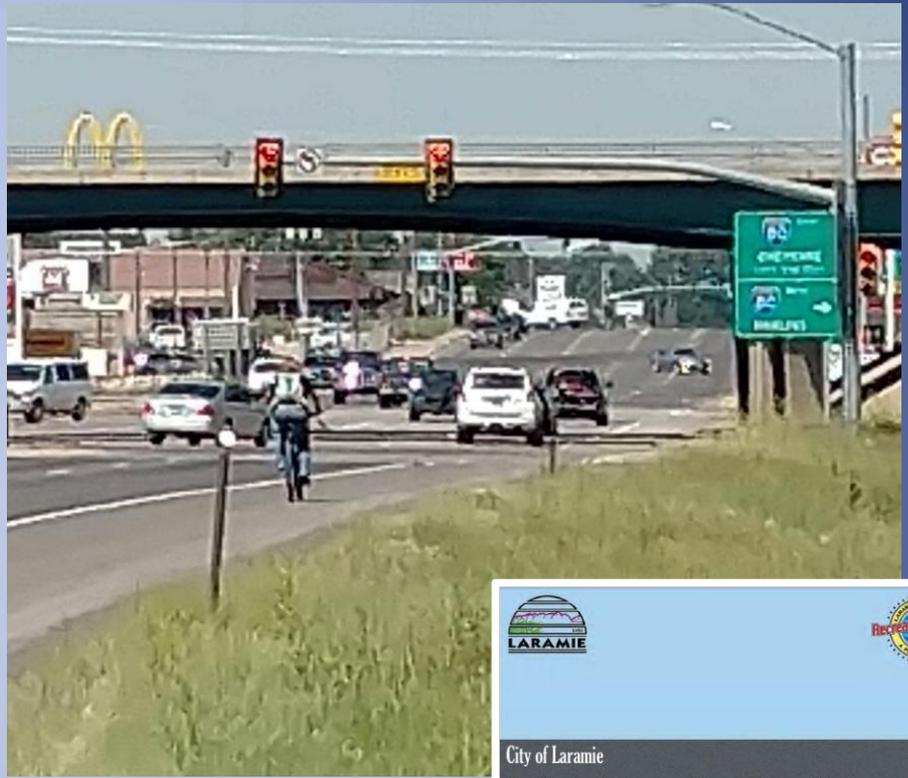
Bicyclists and Pedestrians are already using this area WE WANT TO MAKE IT SAFER FOR THIS USE





Bicyclists and Pedestrians are already
using this area
WE WANT TO MAKE IT SAFER FOR THIS USE





Pedestrian and Bicycle Lane improvements are recommended in the Parks and Recreation Master Plan: Service Areas 3 and 12

The cover of the City of Laramie Parks and Recreation Master Plan. It features the City of Laramie logo and the Recreation Center logo at the top. The title "City of Laramie Parks and Recreation Master Plan" is prominently displayed. Below the title are three small images: a modern building, a map of the city, and a park area with a path. At the bottom, it states "Adopted February 22, 2016" and "Certified March 1, 2016". The page number "56" is visible at the bottom right, along with a silhouette of a person riding a bicycle.

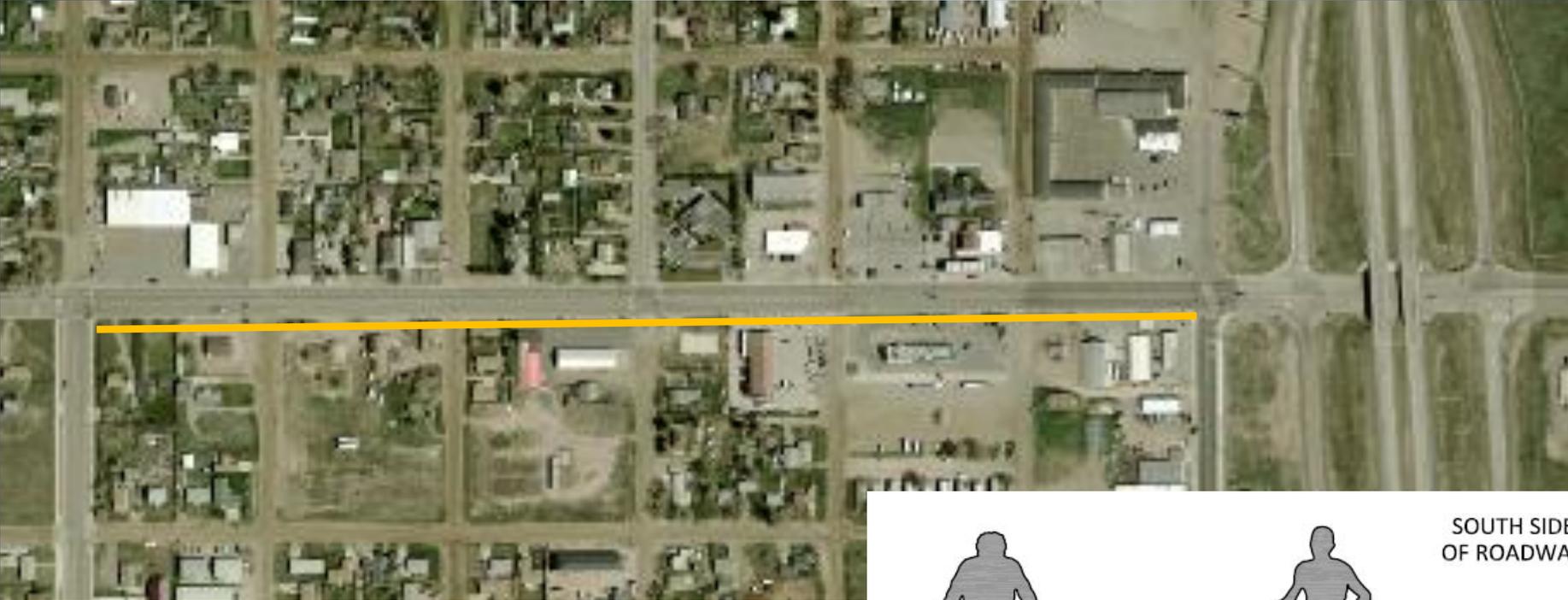
PHASE 1 PRELIMINARY RECOMMENDATIONS



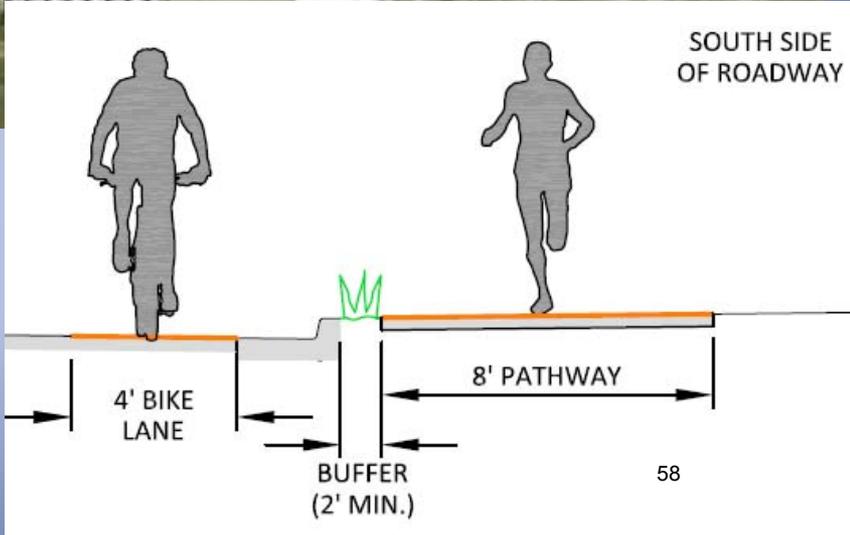
The roadway is not being widened – just restriped to provide 4' wide bicycle lanes

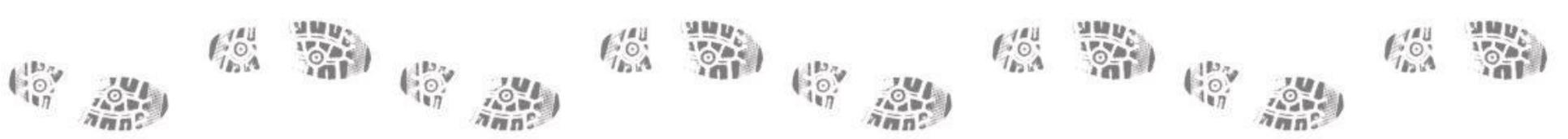


PHASE 1 PRELIMINARY RECOMMENDATIONS



8' wide separated pathway on south side of Snowy Range Road – Adams Street to Colorado Boulevard

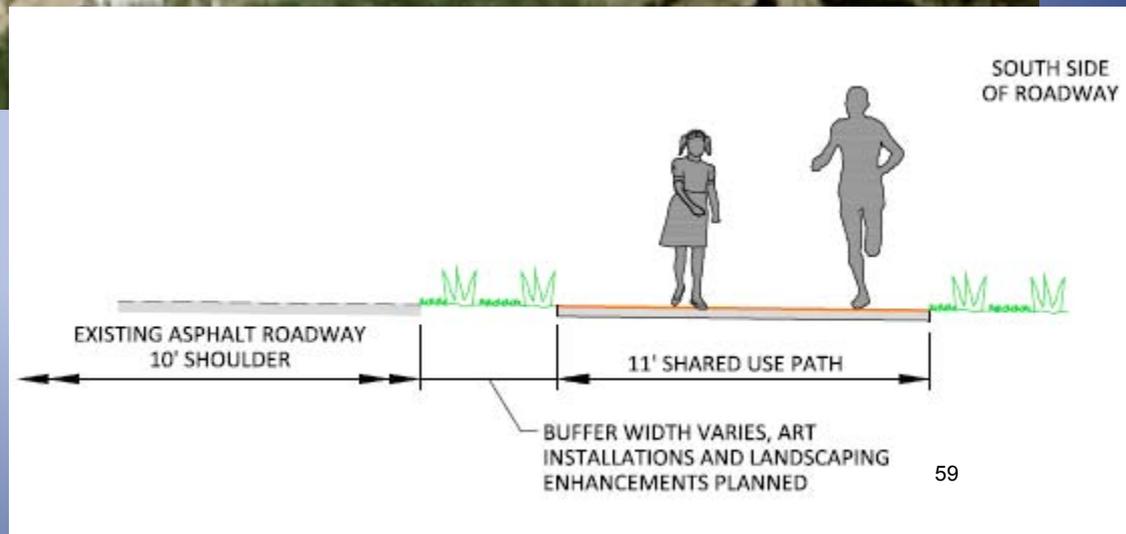


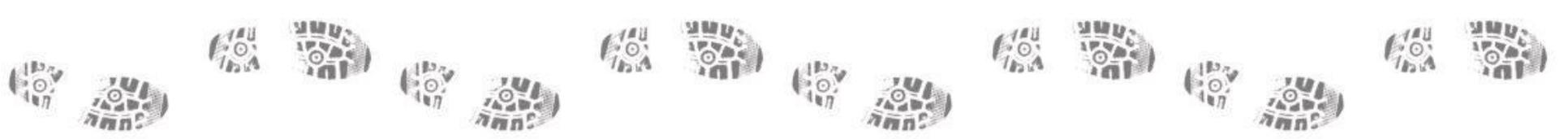


PHASE 1 PRELIMINARY RECOMMENDATIONS



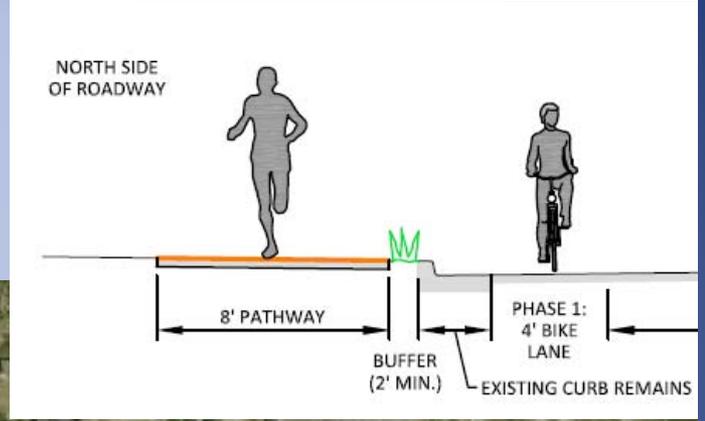
11' wide shared use pathway
on south side of Snowy Range
Road – Adams Street to
Laramie River Greenbelt Trail



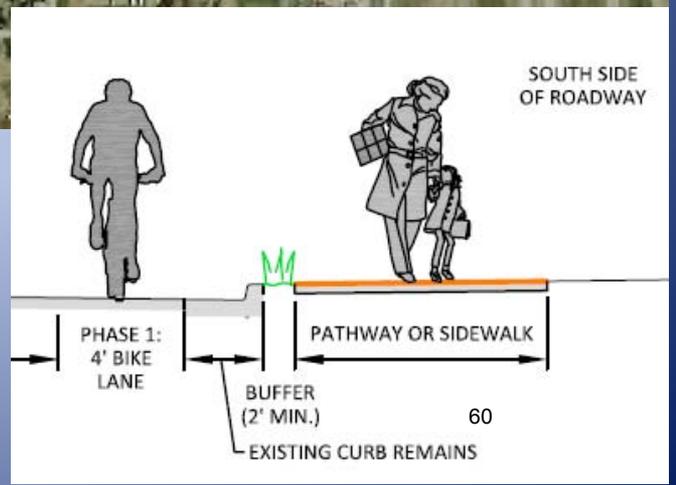


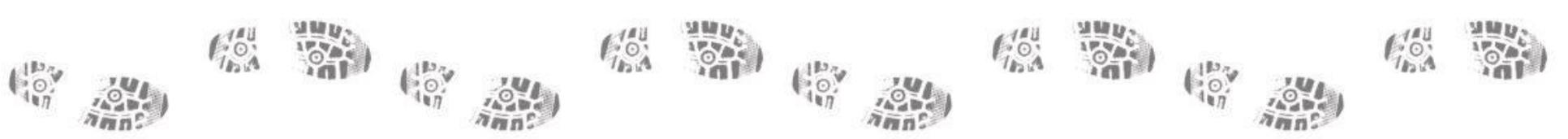
PHASE 2 PRELIMINARY RECOMMENDATIONS

- 8' wide separated pathway on north side of Snowy Range Road – Adams Street to Cleveland Street

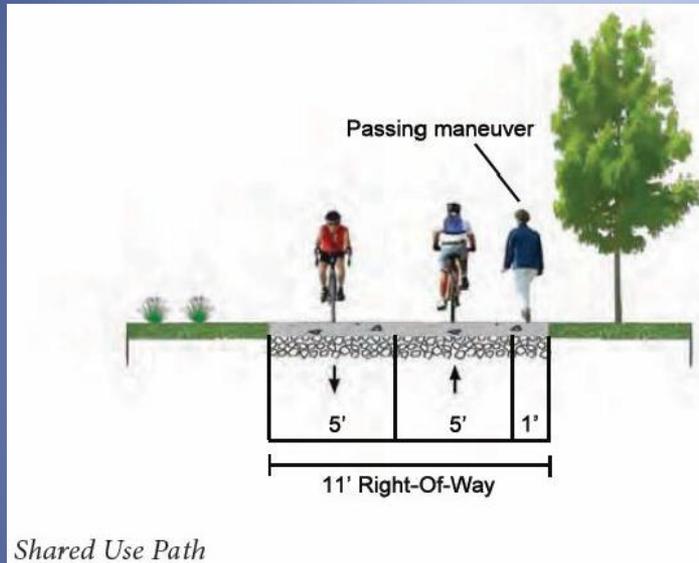


- 8' wide separated pathway on south side of Snowy Range Road – Colorado Boulevard to Jefferson Street
- 5' wide separated sidewalk on south side of Snowy Range Road – Jefferson Street to Cleveland Street



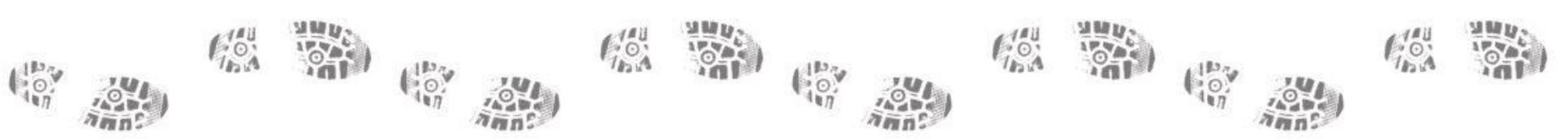


PHASE 2 PRELIMINARY RECOMMENDATIONS

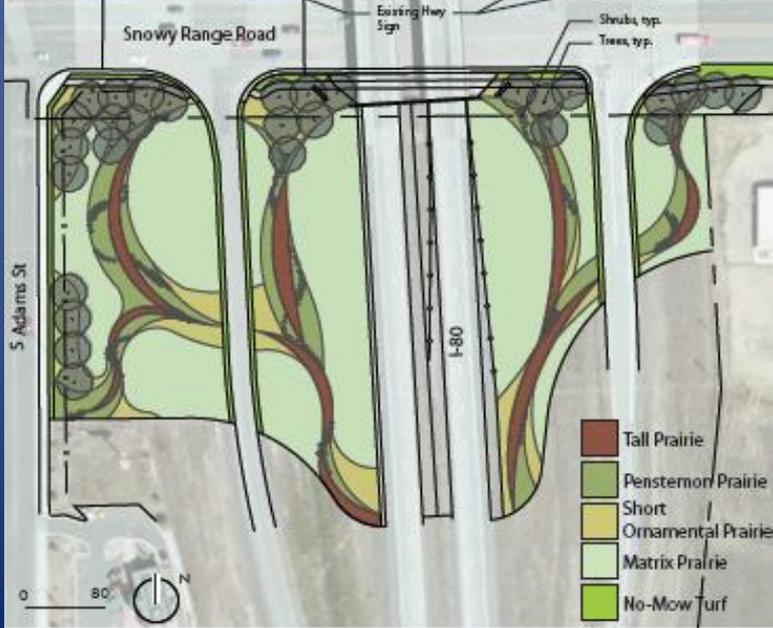
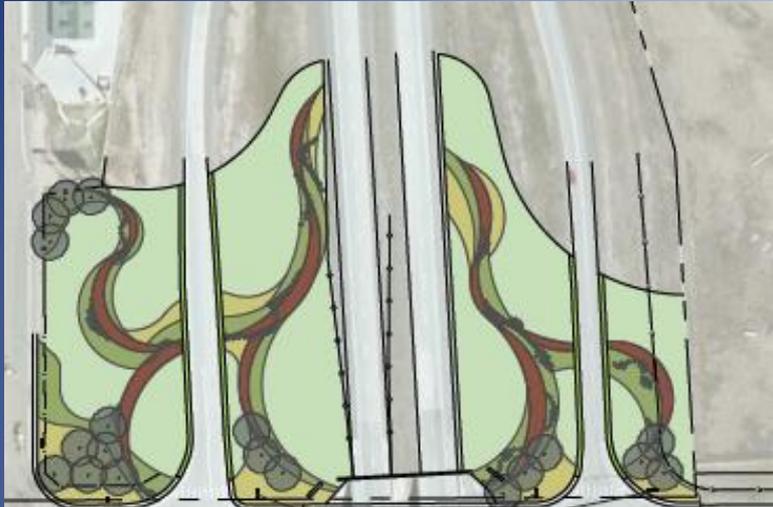


11' wide shared use pathway
north on Adams Street to
Madison Street to Laramie
River Greenbelt Trail





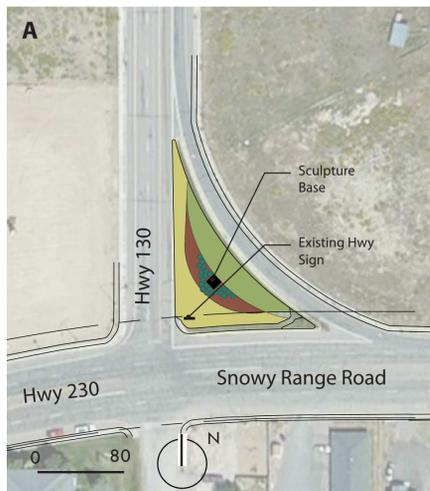
LANDSCAPING AND ART OPPORTUNITIES



Write a
Comment!

Please Let Us Know
What You Think!





Plant List

	Scientific name	Common Name
Trees		
	Quercus macrocarpa	Bur Oak
Shrubs		
	Artemisia tridentata	Big Sagebrush
	Dasiphora (Potentilla) fruticosa	Shrubby Cinquefoil
	Shepherdia canadensis	Russet buffaloberry
Tall Prairie		
Grass	Andropogon gerardii	Big Bluestem
Grass	Panicum virgatum 'Shenandoah'	Switchgrass
Forb	Silphium integrifolium	Rosin Weed
Grass	Sorghastrum nutans	Indiangrass

Penstemon Prairie		
Grass	Panicum virgatum 'Shenandoah'	Switchgrass
Forb	Penstemon angustifolius	Beardtongue
Forb	Penstemon deustus	Scabland Penstemon
Forb	Penstemon strictus	Rocky Mountain Beard-tongue
Grass	Schizachyrium scoparium	Little Bluestem
Short Ornamental Prairie		
Forb	Artemisia frigida	Fringed Sage
Grass	Bouteloua curtipendula	Sideoats Gramma
Forb	Eriogonum umbellatum 'Proliferum'	Prolific Sulfur Buckwheat
Forb	Gaillardia aristata	Blanket flower
Grass	Sporobolus airoides	Alkali sacaton grass
Forb	Yucca glauca	Soapweed Yucca

Matrix Prairie		
Grass	Bouteloua curtipendula	Sideoats Gramma
Grass	Bouteloua gracilis	Blue grama
Grass	Elymus lanceolatus	Thickspike Wheatgrass
Forb	Krascheninnikovia lanata	Winterfat
Forb	Oenothera caespitosa	Tufted evening primrose
No-Mow Lawn		
Grass	Bouteloua curtipendula	Sideoats Gramma
Grass	Bouteloua gracilis	Blue grama

All landscaping inside the WYDOT right-of-way shall be in conformance with Operating Policy 20-1 and shall meet the requirements for sight distance at all roadway intersections.



Design Intent: Drifts of native wildflowers and grasses flow down the slope from I-80, following a circuitous path that loosely emulates the braided form of the Laramie River.



SNOWY RANGE TRAIL, LARAMIE, WY - LANDSCAPE CONCEPT PLAN



SNOWY RANGE ROAD PATHWAY

PTR Advisory Board - 11.9.16

COMMENTS



1. Short Term Improvements for Pathway implementation calls for:

- a. An 11' wide shared use pathway between Adams Street and Garfield Street on the SOUTH side of Snowy Range Road
- b. On-street bike lanes on Snowy Range Road between Adams Street and Cleveland Street
- c. An 8' wide separated pathway on the SOUTH side of Snowy Range Road between Adams Street and Colorado Avenue.

Do you agree with the Short Term concepts? Yes or No? Please explain your answer. _____

2. Long Term Improvements for the Pathway implementation calls for:

- a. An 8' wide separated pathway on the NORTH side of Snowy Range Road between Adams Street and Cleveland Street.
- b. An 8' wide separated pathway on the SOUTH side of Snowy Range Road between Colorado Avenue and Johnson Street.
- c. A 5' wide separated sidewalk on the SOUTH side of Snowy Range Road between Johnson Street and Cleveland Street.
- d. An 11' wide shared use pathway on Adams Street from Snowy Range Road north to Madison Street, continuing east on Madison Street under Interstate 80, crossing McCue Street, and intersecting the Laramie River Greenbelt.

Do you agree with the Long Term Concepts? Yes or No? Please explain your answer. _____

3. Landscaping improvements are planned as shown on the displays. Are you in favor of what is shown? Why or Why Not? If you don't agree with what is proposed provide alternate ideas below:

4. Locations have been selected for public art displays. Please describe what type of art you would like to see or how you would like to see art incorporated into this area.

5. General Comments. Please provide any additional comments you would like to share.

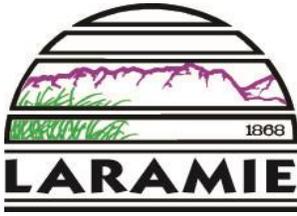
6. Which of the following best describes you? (Please make all that apply.)

- Home owner along the proposed pathway _____
- Business owner along the proposed pathway _____
- Commercial property owner along the proposed pathway _____
- Home owner, Business owner, Employee or Renter in the area _____
- Potential pathway user _____
- Potential on-street bicycle lane user _____
- Other (Please specify) _____



Please submit this form at todays meeting, or e-mail to: tfeezer@cityoflaramie.org

THANK YOU! Thank you for sharing your thoughts. It is our goal to develop a plan for this pathway which will suit the community. Your feedback is vital to making this happen!



CITY OF LARAMIE
PARKS & RECREATION DEPARTMENT
P.O. Box C
Laramie, WY 82073

Parks Division: (307) 721-5264
Fax (307) 721-5256
Recreation Division: (307) 721-5269
Fax: (307) 721-5284
Facilities Mgmt Division: (307) 721-3585
TDD (307) 721-5295

To: City Manager; City Council Members
Fr: Todd Feezer, Parks & Recreation
Date: October 27, 2016
Re: October/November 2016 Monthly Manager's Report

Parks & Recreation Administration:

- The Snowy Range Road/West Laramie Pedestrian/Bicycle Feasibility study has progress rapidly. The 2nd Open House is scheduled for November 3, 2016, 6:00pm at Linford Elementary School. Planning Commission, Traffic Commission and a City Council Work Session are all scheduled in November.
- The Parks & Recreation Department is piloting a program with Experience Works to employ senior citizens in the community. This employment is paid 100% by Experience Works with all the benefit of the job received by the Parks & Recreation Department. Currently slated are two positions at the recreation center to assist with facility cleanliness, supervision and customer service.
- Rawstone Development has come forward representing Gemstone Holdings, LLC with a donation of land in the Coughlin-Pole Mountain Addition for a future park. This items will be coming before City Council in November.

Parks & Cemetery – Cemetery Report

- Irrigation winterization at the cemetery has been completed.
- Staff has started fall leaf cleanup in heavy tree areas and around funeral locations.
- Fall spot mowing and trimming has begun, only areas that are still actively growing and funeral sites as needed will receive attention.
- Pruning of perennial plantings has begun.
- The provisional cemetery staff has been cut back, currently there are 3 part time employees coming in around school schedules to help with mowing, trimming and leaf removal.

Parks & Cemetery – Parks Report

- Graffiti on the downtown walk bridge has been painted over, staff does a walk through weekly to keep the bridge free of graffiti.
- New batting cages, paid for by an Albany County Recreation Board Grant, have been installed on Cowboy field. This installation included a double batting cage on the 1st base side and a single batting cage on the 2nd base side. Thanks to University of Wyoming for their participation in this project.
- New “Adopt a Park/Greenbelt” areas are being identified (to include beautification areas) to assist the Parks Crew with keeping areas clean.
- Leaf cleanup has begun. The main sweeper unit was down. Staff borrowed equipment from the cemetery to help with clean up in heavy areas. Borrowed equipment is smaller and takes longer to complete this task.
- All park restroom facilities have been shut down for the winter. Portable restrooms have been located in areas where activities are still scheduled.
- Winterization of Parks irrigation systems is due to be completed in early November.
- Playground equipment has been inspected for the month of September and wear parts will be ordered for replacement in all locations. This includes chain, bolts, entry pads, wear pads and some climbing ropes/chains. These will be installed in the fall months as weather permits. Monthly playground inspections are ongoing.
- Athletics crews have closed the Labonte and Aragon fields for play and will begin taking down soccer goals mid-November. Staff is still prepping Blue Field and Cowboy Field for UW club sports.
- The gutters on the metal roof at Labonte 1 Shelter have been removed and will not be replaced.

- The job share employee from Facilities has completed the 6 months in the Parks and is back to Facilities for the winter.

Mosquito & Urban Forestry – Forestry Report

- The placement of large boulders to highlight the memorial plaques on the Boulder Drive median project has been completed. Installation of memorial plaques will follow.
- Pruning of downtown street trees for structure and clearance has been completed.
- The City participated in the UW “Big Event” however, no extra volunteers were available to help with trash pick-up in the areas we had identified. We will continue to work with volunteer groups as they come forward to assist with clean-up areas and projects.
- Pruning along the Laramie River Greenbelt Trail for clearance and sight distance has been completed.
- Newly planted trees have been paper wrapped to prevent winter damage from the sun.
- Inspections of trees in beaver prone areas revealed a new dam and tree cuttings at Laprele Park. Tree protection measures have been implemented while efforts to relocate the beaver get underway.
- November activities will include seasonal pruning and inspection of large trees for potential hazard and structural pruning to be completed by contractors.

Mosquito & Urban Forestry – IPM Report

- The treatment of the Little League parking lot to control weeds in cracks was completed to allow for early spring crack and pavement repair.
- Application of Transfilm anti-desiccant horticultural wax is nearly complete on new tree plantings and trees in wind prone areas. East Grand avenue and some late plantings remain to be treated.
- Assisted both Parks and Cemetery with fall mowing and leaf clean up as needed.
- Rodent control to prevent damage to tree plantings is ongoing especially in the entrance beautification areas.
- Assisted Arborist in pruning activities and clean-up from storm damages.
- Began cross training with Irrigation crew on winterization of systems.
- Fall projects include: pre-emergent herbicide applications and continued cross training.

Mosquito & Urban Forestry – Mosquito Report

- Adult mosquito surveillance operations were concluded on September 30, 2016 for operations sampling 25 City sites, and 9 rural sites for partner programs at Town of Rock River, Big Laramie Mosquito Control District and Little Laramie Mosquito Control District.
- Season totals show 76 pools of Culex tarsalis female mosquitoes have been tested with RAMP for West Nile virus. One pool was reported positive for WNV on July 21, 2016, a second pool was positive on September 15, 2016. Three American Crows tested positive in August. A total of six non-human samples have been positive for WNV in Albany County including a bird tested by the Wyoming State Vet Lab. On August 28, 2016 the Wyoming Dept. of Health reported a human neuro-invasive infection in Albany County.
- Removed, serviced and stored spray equipment from all ATVs. Set up ATVs for winter snow removal operations. ATVs received regular fluid changes and semi-annual maintenance and inspections.
- Body repair has been completed on Unit 764 by Laramie GM and unit has been returned to service.
- Units 764 and 765 have been set up for winter snow plowing duties with additional ballast and plow installation.
- Staff is preparing the surveillance and application data for the final reporting on the Emergency Insect Management Grant for 2016. Report is due December 31, 2016.
- Staff attended the Wyoming Mosquito Management Association in Thermopolis. This meeting was postponed due to a March blizzard. Tyler Shevling was elected to the WMMA board of Directors.
- Planning and preparation for hosting the West Central Mosquito and Vector Control Association annual meeting in Laramie from February 21-23, 2017. This is a regional meeting representing eight states and will be in conjunction with the annual Wyoming Mosquito Management Association conference. 100-150 participants are expected.
- November plans include: preparation of bid documents for ATV replacement, review and update snow route assignments, develop the grant reporting narrative and financial information for 2016 EIMG.

Facilities Management Division:

- Water infiltration was discovered at the Police Department building this month, and a local contractor has been secured to mitigate the cause of the infiltration, and complete restoration within the building.
- The wall, at the City Hall Annex, where damage from building shifting has occurred, will be repaired, and an expansion joint will be installed to prevent any further damage.
- Facilities Staff will be making repairs to the concrete entrance walkway at the City Hall Annex this month.
- Fluorescent fixtures that were installed in the Recreation Center pool natatoriums and gym during the energy improvement project four years ago are starting to have lamps burn out. These lamps are at the end of their expected life of 22,000 hours. Staff is replacing all of the lamps this month.
- Requests for Qualifications for the Laramie City Hall Annex Roof and Cornice Design Services were due on October 14, 2016. Staff received three submittals and hopes to select a design firm in October and have a professional services agreement for Council consideration in November.
- Requests for Qualifications for the Facilities Equipment Preventive Maintenance and Service has been advertised with submittals due on November 4, 2106. The facilities staff anticipates having a professional services agreement for Council consideration in January.
- Requests for Qualifications for Fire Suppression System Maintenance and Service, and Fire Alarm System Maintenance and Service will be advertised in November.
- This month the Facilities Staff will be installing a new ceiling mounted projector in the large conference room at the Recreation Center.

Recreation Division:

- The Winter Spring program guide is under development with a number of new activities. Offerings this winter will include paddle-boarding, small group fitness training, Pre-K Gym Jam, pickleball, and First Friday Fun night at the Recreation Center. We are also planning to expand the Summer Camp program next summer to enable more children to participate.
- The new Master Fee Schedule revisions are on target to be presented to the Advisory Board in November for a December recommendation to Council. Staff recommendation is to increase day pass and membership fees for the first time in approximately eight years. This increase will help maintain the facilities and service levels in the Recreation Center. Fitness scheduling and member benefits are also scheduled for modification and review in the Master Fee Schedule in November and December.
- On November 11, 2016, in honor of Veteran’s Day, access to the Recreation Center will be free for veterans of any branch of the armed services in thanks for their service to the country.
- During the months of November and December the division will be embarking on a membership drive to encourage people to sign up for new memberships or renew their existing one. Details are now available at the Front Desk of the Recreation Center and will be advertised in the Boomerang.
- New signage will be going up at the front desk in the Recreation Center to streamline check-in and information services. This is part of an overall effort to help patrons more quickly and efficiently gather the information they need to participate in recreation activities.
- SACC is incorporating STEAM, Science, Technology, Engineering, Art and Math concepts into their activities. In late October, one activity was an “egg drop” from the track to the gym floor. Eggs were packaged in a variety of contraptions designed to keep them whole as they impacted the floor. The participants had a great time experimenting with this activity and two out of the ten eggs survived!
- The final fall session of swim lessons begin Monday, October 31, 2016 and will conclude just before Thanksgiving break. The fall session currently has approximately eleven more participants than last year and the new schedule with the reduced number of lessons appears to be working well. In the winter schedule we will adjust the scheduled lesson times to 5:30 and 6pm instead of 5 and 5:30pm. Participation has been strongest in the later sessions, so we hope to be able to accommodate more children at those times and additionally, the overlap with USA Swim lessons in the 8 lane pool will be reduced on one half hour.
- The youth volleyball clinic has attracted twenty four participants and the program appears to be off to a good start. This program was restructured after past program participation had declined. This year, the program is more instructional in nature and has attracted a great group of teachers. We anticipate that this program will continue to grow in the future.
- Registration is open for the Junior Cowboys Basketball program with practices beginning January 9, 2017.
- The 27th Annual Youth Basketball tournament has been scheduled for March 31-April 2, 2017.

- A small group training class called Fit Club has been added to the line-up of classes this fall and will continue into the winter with a new instructor. This class is designed to improve strength and overall fitness levels and is tailored to participant's individual fitness levels.