

**CITY OF LARAMIE**  
**PARKS, TREE & RECREATION ADVISORY BOARD**  
**October 12, 2016**  
**Minutes of Meeting**

MEMBERS PRESENT: Amy Williamson, Helen Coates, Chris Dixon, Dylan Esquivel, Nick Carlson, Stephen Ropp

MEMBERS NOT PRESENT: Marius Favret, Larry Foianini, Dave Hammond

COUNCIL LIASON: Paul Weaver

GUESTS: Lindsay Merseal

CITY STAFF PRESENT: Jodi Guerin, Recreation Manager; Scott Stevenson, Facilities Manager; Cindy Stoffers, Recreation Program Coordinator; Inez Wildenborg, Administrative Coordinator

The regular meeting was called to order by Williamson at 6:31 pm.

**Consent Agenda:**

1. To approve the minutes from the September 14, 2016 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 2-3)

Motion by Coates, seconded by Esquivel, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. Motion carried 6-0.

**Regular Agenda:**

1. Approval of proposed membership promotions and authorize staff to utilize them to incentivize memberships and patron participation through October 2017. (Guerin, pages 4-6)

Guerin gave a presentation on membership promotions.

Motion by Coates, seconded by Dixon, that the Parks, Tree and Recreation Advisory Board approve the membership promotions and authorize staff to utilize them to incentivize member memberships and patron participation through October 2017. Motion carried 6-0.

2. Approval of the Memorandum of Understanding between City of Laramie and the Laramie Fire Youth Basketball Program for use of the Recreation Center gymnasiums for the 2016 basketball seasons. (Guerin, pages 7-14)

Motion by Carlson, seconded by Coates that the Parks, Tree and Recreation Advisory Board approve the Memorandum of Understanding between the City of Laramie and the Laramie Fire Youth Basketball Program for use of the Recreation Center gymnasiums for the 2016 basketball seasons. Motion carried 6-0.

3. Presentation on S.A.C.C. Program (Stoffers, page 15)

Stoffers gave a presentation on the School Aged Child Care program offered at the Recreation Center. Discussion was made.

**Staff Reports FYI:**

1. Monthly Managers Report (pages 16-19) –

Guerin presented Recreation Division Staff Report  
Stevenson presented Facilities Division Staff Report

**Upcoming Items:**

No upcoming items.

**Other Business:**

No other business at this time.

**Advisory Board Open Items:**

No open items.

\*Next Regular Meeting Date: Wednesday, November 9, 2016 at 6:30pm

**Public Comments:**

Dixon thanked staff for doing their best and always having a can do attitude.

Meeting adjourned at 7:47pm.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Inez Wildenborg". The signature is written in a cursive style with a large, looping initial "I".

Inez Wildenborg  
Administrative Coordinator  
City of Laramie, Parks and Recreation