

LARAMIE POLICE DEPARTMENT

Personal History Statement

****This form must be completed and returned with your application****

All applicants for Police officer are required to answer the following questions to be considered for employment. An initial screening will be made of the application and personal history statement to ensure that the applicant meets the minimum requirements. All statements are subject to verification. Inaccurate statements or omissions may disqualify you from further participation in the Police Officer selection process.

Name _____ SSN _____

Any other name(s) under which records might be found (alias or maiden name(s)) _____

		YES	NO
1.	I am at least 21 years of age		
2.	I am a U.S. Citizen		
3.	I am Wyoming P.O.S.T. certified		

If you answered NO to any of questions 1-3, attach a separate piece of paper and provide an explanation.

		YES	NO
4.	Have you ever been arrested for or convicted of a felony?		
5.	Have you ever been arrested for or convicted of a misdemeanor, petty offense, or received a traffic citation?		
6.	Have you ever been arrested for or convicted of domestic violence?		
7.	Are you under indictment, or have you been served with an information alleging any offense where the punishment may be confinement in the penitentiary?		
8.	Have you ever used, sold or grown marijuana?		
9.	Have you ever used, sold or manufactured other illegal drugs?		
10.	Have you ever taken prescription drugs other than as prescribed by a physician?		
11.	Has your driver's license ever been suspended, revoked or denied?		
12.	Have you ever been arrested for driving under the influence or driving while impaired by drugs or alcohol?		
13.	Have you ever participated in criminal activity and not been caught?		
14.	Have you ever driven under the influence of drugs or alcohol and not been caught?		

If you answered YES to any of the questions 4-14, please attach a separate piece of paper and provide explanations, including specific dates, times, locations, and any other relevant information. For drug-related questions, list specific drugs used, date of first use, and date of last use.

CERTIFICATION

I hereby certify that all statements made in this application are true and complete. I understand that any false answers, statements, or misrepresentations by omission made by me as part of my application will be sufficient for rejection of my application or for my immediate discharge should one be discovered after I am employed.

I acknowledge that I have read and understand the preceding statement.

Signature _____ Date _____

Laramie Police Department General Application Instructions

Please take a few minutes and read over these general guidelines for successfully completing the application process.

Please complete the City of Laramie Employment Application, located at www.cityoflaramie.org/jobs. Also complete and upload the Personal History Statement for ALL Laramie Police Department positions.

The Laramie Police Department accepts lateral transfers. If your P.O.S.T. certification is from another state, to be eligible for the lateral entry program you will need to meet the minimum requirements for certification as a Peace Officer in the State of Wyoming. To find out if you do, **YOU** must contact the P.O.S.T. Commission in Cheyenne, Wyoming at (307) 777-7718 with documented training information for them to review.

The following **MUST** be submitted with your **COMPLETED** application for it to be processed:

- Completed online application
- Supplemental Laramie Police Department Personal History Statement for ALL Laramie Police Department positions
- Proof of High School Diploma or equivalent
- Proof you are at least 21 years of age
- DD214 (if applicable)

If you are applying as a previously certified Peace Officer you must **ALSO** include:

- Certificate of attendance of a basic Law Enforcement Academy
- If it is an academy other than Wyoming, you will need to provide documented hours and course of instruction
- Documentation of any advanced Law Enforcement training

Complete your application and informational background packet, with required documentation, online at www.cityoflaramie.org/jobs. If your application is accepted, we will retain it on file until we do the next round of Civil Service Interviews and Physical Assessments.

If you have any questions, or are unable to provide any of the required information with your application, contact Sergeant Ralph Lehtinen with the Laramie Police Department Hiring Office as soon as possible at rlehtinen@cityoflaramie.org.

Thank you for your interest in applying to the Laramie Police Department.

This page is for informational purposes ONLY
Do Not Return

Laramie Police Officer Benefit Package

The following is a summary of the City of Laramie benefit package for Police Officers:

1. Salary Range for Police Officers:
Recruit- \$45,080- \$67,621
Police Officer- \$47,363- \$71,044
2. Nine paid City Holidays
3. Vacation: 104 hours to 160 hours/year
4. Health/Dental Insurance
5. Life Insurance
6. Sick Leave:
 - 8 hours accrual per month up to 960 hrs maximum
7. Long-Term Disability Insurance
8. Wyoming Retirement Systems Pension Plan
9. 457 deferred compensation plan
10. 8 hours Personal Leave per year

In addition, the Laramie Police Department provides sworn officers with the following equipment and supplies: Uniforms, all duty equipment, duty firearms, leather gear, and boots. LPD also pays tuition fees and salary during required attendance at the Wyoming Law Enforcement Academy.

Agency Addresses and Numbers

Laramie Police Department
Administrative Offices
620 Plaza Court
Laramie, WY 82070
(307) 721-3547

City of Laramie
Human Resources
PO Box C
Laramie, WY 82073
(307) 721-5251

Laramie Police Department
Hiring/Training Office
Sergeant Ralph Lehtinen
620 Plaza Court
Laramie, WY 82070
rlehtinen@cityoflaramie.org

Wyoming P.O.S.T. Commission
1710 Pacific Avenue
Cheyenne, WY 82002
(307) 777-7718

Wyoming Law Enforcement Academy
1556 Riverbend Drive
Douglas, WY 82633-2056
(307) 358-3617